

# TOWN OF SPRING LAKE MECHANICAL PERMIT APPLICATION

Please submit your application to our new online portal, [click here](#).

Complete address where work will be performed: \_\_\_\_\_  
Spring Lake, NC 28390

Permit to be issued to: (Contractor/Business Name) \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

NC License Number: \_\_\_\_\_ Email: \_\_\_\_\_

Complete Name of Property Owner: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Property Owner's Phone Number: \_\_\_\_\_

Oil _____	New Work _____	BTU _____	Oil Tank Size _____
Gas/LP GAS _____	Replace Appl. & Duct _____	HP _____	Size & Type of Fuel _____
Electric _____	Replace Appl. only _____	Tons _____	
Wood _____	Replace Duct only _____	Air Handler Location (split units) ____ Attic ____ Crawl Space	

	No:	Price	Item	No:	Price
A/C Unit			Gas Appliance		
Air Handling Unit			Gas Log		
Boiler/Compressor			Gas Pack		
Condenser Unit			Gas Piping		
Duct Runs (new/replacement)			Heat Pump – Split		
Evaporative Cooler			Heat Pump – Pkg.		
Exhaust Fan			Hoods and Canopies		
Exhaust Hood			Refrigeration Piping		
Fire Curtain			Suspended Heater		
Fire Damper			Ventilation Fan		
Fireplace			Walk-in Cooler/Freezer		
Floor Furnace			Water Heater		
Furnace			Other:		

\*\*A minimum permit fee will be charged if priced items total less then the minimum permit fee.

Description: \_\_\_\_\_

YOU MUST CALL TO SCHEDULE AN INSPECTION AT THE PROPER STAGE (S) OF WORK. CALL THE INSPECTIONS DEPARTMENT AT (910) 985-7265 TO SCHEDULE INSPECTION. This permit becomes null and void if authorized work is not commenced within six (6) months from the date of issue, or if construction is suspended or abandoned for a period of one (1) year, any time after work is commenced.

**The undersigned hereby makes an application for a permit and inspection of the work described and agrees to comply with all applicable laws regulating the work performed.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_