

# TOWN OF SPRING LAKE HVAC/CHANGEOUT PERMIT APPLICATION

Please submit your application to our new online portal, [click here](#).

**Project or Subdivision Name:** \_\_\_\_\_  
**Lot/Suite/Building #** \_\_\_\_\_ **Street #** \_\_\_\_\_ **Street Name** \_\_\_\_\_

Class of Work: New: \_\_\_\_\_ Addition: \_\_\_\_\_ Replacement: \_\_\_\_\_ Other: \_\_\_\_\_  
 New Work \_\_\_\_\_ Replace Appl. & Duct Replace \_\_\_\_\_ Appl. only \_\_\_\_\_ Replace Duct only \_\_\_\_\_  
 BTU \_\_\_\_\_ HP \_\_\_\_\_ Tons \_\_\_\_\_

Item	No:	Item	No:
A/C Unit		Suspended Heater	
Air Handling Unit		Ventilation Fan	
Boiler/Compressor		Water Heater	
Condenser Unit		Gas Pack	
Duct Runs (new/replacement)		Heat Pump - Split _____ HP	
Exhaust Fan		Heat Pump - Pkg. _____ HP	
Floor Furnace		Other	
Furnace			

**Electrical Contractor** \_\_\_\_\_ Phone \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 NC State License # \_\_\_\_\_ Expiration Date \_\_\_\_\_ # of Volts \_\_\_\_\_  
 Classification \_\_\_\_\_ Limited \_\_\_\_\_ Intermediate \_\_\_\_\_ Unlimited \_\_\_\_\_ Owner \_\_\_\_\_ Other \_\_\_\_\_  
 Contact Person/Phone \_\_\_\_\_  
 Signature of Contractor / Authorized Agent \_\_\_\_\_

**Plumbing Contractor** \_\_\_\_\_ Phone \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 NC State License # \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Classification \_\_\_\_\_ Class I \_\_\_\_\_ Class II \_\_\_\_\_ Owner \_\_\_\_\_ N/A \_\_\_\_\_  
 Contact Person/Phone \_\_\_\_\_  
 Signature of Contractor / Authorized Agent \_\_\_\_\_

**Mechanical Contractor** \_\_\_\_\_ Phone \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 NC State License # \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Classification: \_\_\_\_\_ H-1 \_\_\_\_\_ H-2 \_\_\_\_\_ H-3 \_\_\_\_\_ Owner \_\_\_\_\_ N/A \_\_\_\_\_  
 Tonage Limitation \_\_\_\_\_ Class I \_\_\_\_\_ Class II \_\_\_\_\_ Owner \_\_\_\_\_ N/A \_\_\_\_\_  
 Contact Person/Phone \_\_\_\_\_  
 Signature of Contractor / Authorized Agent \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_