

# Town of Spring Lake

## **BOARD OF COMMISSIONERS**

Soña L. Cooper, Mayor Pro Tem  
Robyn Chadwick, Commissioner  
Marvin Lackman, Commissioner  
Raul Palacios, Commissioner  
Adrian Thompson, Commissioner



CHARTERED IN 1951

## **OFFICE OF THE MAYOR**

Kia Anthony, Mayor

## **ADMINISTRATION**

Jon Rorie, Town Manager  
Carly Autry, Town Clerk  
Michael R. Porter, Town Attorney

## Board of Commissioners Regular Meeting Agenda Monday, March 10, 2025 6:00 PM Grady Howard Conference Room

The public may view the live Board of Commissioners Meeting on the Town's YouTube Channel:

[www.townofspringlake.com](http://www.townofspringlake.com)

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Pastor England
3. **ADDITIONS AND DELETIONS**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT ITEMS**
  - a. Draft Minutes of February 24, 2025, Work Session Meeting
  - b. Budget Amendment (BA-15)
  - c. Amended Policy 41. Military Banner Program
  - d. Community Appearance and Sustainability Committee Application – Appoint Lloyd Evans
6. **PUBLIC COMMENT (Limit 3 minutes per speaker)**
7. **PRESENTATION**
  - a. Child Abuse Prevention Month Proclamation – Mayor Kia Anthony
  - b. Child Advocacy Center – Faith Boehmer, Prevention & Volunteer Coordinator
  - c. Driven to Lead 5K/10K Fundraiser Run – Stephen Brock, Owner, DRIVEN Sports Academy, LLC
8. **NEW BUSINESS**
  - a. Special Event Permit Application: Driven to Lead 5K/10K Fundraiser Run – Mayor Kia Anthony
  - b. 2025 Spring Lake Resurfacing Project – Town Manager Jon Rorie

- c. Budget Amendment (BA-14) – Finance Director James Overton
- d. Mayor's Report – Mayor Kia Anthony
- e. Board of Commissioners Report – Spring Lake Board of Commissioners
- f. Manager's Report – Town Manager Jon Rorie
- g. Town Attorney Report – Town Attorney Michael Porter

**9. ADJOURNMENT**

Town of Spring Lake  
Work Session Meeting of the Board of Commissioners  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

February 24, 2025

**MINUTES**

6:00 pm

The Spring Lake Board of Commissioners held a work session meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Kia Anthony presiding.

**Board Members Present:** Mayor Pro Tem Soña L. Cooper  
Commissioner Robyn Chadwick  
Commissioner Marvin Lackman  
Commissioner Raul Palacios  
Commissioner Adrian Thompson

**Others Present:**

Carly Autry, Town Clerk  
Police Chief Errol Jarman, Spring Lake Police Department  
James Overton, Finance Director  
Jon Rorie, Town Manager  
Lieutenant Danny Sutton, Spring Lake Police Department  
Fire Chief Jason Williams, Spring Lake Fire Department

**1. Call to order**

Mayor Anthony declared a quorum and called the meeting to order.

**2. Invocation and Pledge of Allegiance**

Pastor Morris gave the invocation and led the Pledge of Allegiance.

**3. Additions or Deletions**

Mayor Pro Tem Cooper requested to add Dr. Mary Hales, Cumberland County Board of Education, Representative for District 1 to give an update on Spring Lake Schools under Presentations.

**4. Approval of Agenda**

**Action:** Motion to approve the February 24, 2025, Work Session agenda with the addition of Dr. Mary Hales, Cumberland County Board of Education, Representative for District 1 to give an update on Spring Lake Schools under Presentations.

**Motion by:** Commissioner Palacios

**Second by:** Commissioner Chadwick

**Vote:** Unanimous

## **5. Approval of Consent Items**

**Action:** Motion to approve the draft minutes of February 10, 2025, Regular Meeting, Budget Amendment BA-13. And DSCA Access Agreement for PIN: 0501-75-3671.

**Motion by:** Commissioner Palacios

**Second by:** Commissioner Lackman

**Vote:** Unanimous

## **6. Public Comment**

Justin Canada introduced himself as the owner of Legacy Rolls, a new slider shop opening in the Town. He described the business as offering quality food with fresh ingredients and no preservatives in their bread. He announced their Grand Opening on March 7<sup>th</sup> weekend and invited everyone to try their lunch offerings during their soft opening phase.

Jerry Canada introduced himself as another owner of Legacy Rolls. He expressed his appreciation for the Town's efficient processes, specifically mentioning the fire commissioner and building inspector. He thanked the Board for their support and mentioned that their store had opened three (3) hours prior to the meeting.

## **7. Presentations**

a. Spring Lake Revaluation – Tami Botello, Chief of Real Estate and Mapping, Cumberland County – Ms. Botello presented information on the Spring Lake revaluation. She reported significant increases in property values across different areas, with Spring Lake seeing a 74.8% increase. Her presentation highlighted renovations and multiple sales over the years contributed to the growth in property values. It was also mentioned new construction in the area selling between \$313,000 and \$344,000. Mayor Anthony stated there is tax relief for those who qualify for the elderly. Mayor Pro Tem Cooper stated she only saw \$39,000 was available for the elderly and asked Ms. Botello if that amount could be increased. Ms. Botello stated that amount is determined by legislation so the County cannot change the amount. Mayor Pro Tem Cooper asked if there was an explanation for the 121% increase in residential in the Town. Ms. Botello called upon her colleague, Thomas Starkey, to answer the question. Mr. Starkey stated it was due to renovations and multi sales over the years, especially the new construction off Odell Road, which is Caelin Farms. Commissioner Thompson asked if there was a form available for the elderly to apply for exemption and Ms. Botello stated there is an application on the Cumberland County Tax website. Commissioner Lackman advised residents on how to appeal their property valuations, including reviewing records, comparing properties, and submitting informal appeals. Commissioner Palacios asked if Ms. Botello if she or any of her colleagues knew how many exemptions exist in the Town of Spring Lake. Ms. Botello stated she did not have that information. Commissioner Palacios inquired about whether previously approved exemptions would automatically carry over. Ms. Botello stated it does as long as it is the same owner from the previous exemption. Mr. Rorie asked about the assessment method for a new 260-unit apartment building under construction, to which Ms. Botello's other colleague, Wayne Robinson, approached the podium and responded that it would initially be valued at cost based on the percentage of construction completed, and in subsequent years would be based on income once operational data is available. Mr. Rorie also inquired

about the existence of mobile home parks in Spring Lake and confirmed with Mr. Robinson that it would cause a decrease if there are fewer mobile homes in that park.

b. Spring Lake Schools Update – Dr. Mary Hales, Cumberland County Board of Education, Representative of District 1 – Dr. Mary Hales provided an update on Spring Lake schools. She reported on recent productive meetings with local and state-level politicians, as well as County Commissioners. Dr. Hales emphasized her advocacy for Spring Lake schools and mentioned her conversations with principals from Manchester, Spring Lake Middle School, and W.T. Brown Elementary. Dr. Hales highlighted some concerns shared by principals, particularly at Manchester, and her efforts to address these issues with the appropriate departments. She expressed optimism about the County Commissioners' commitment to equitable treatment for all districts. Dr. Hales also mentioned attending events at Spring Lake Middle School, including a recital by young African American females and a quilting project. She addressed concerns about needed improvements, such as painting at Manchester Elementary, and discussed the condition of fencing at one of the schools. Mayor Anthony thanked Dr. Hales and mentioned coordinating regular meetings between the Town, Dr. Hales, and school principals as part of the "Paint the Town" initiative.

## **8. New Business**

a. Capital Project Ordinance No. 25-04 – Finance Director James Overton – Mr. Overton presented Capital Project Ordinance No. 25-04, explaining the need for repairs at the Town's Wastewater Treatment Plant. He reported that FEMA had agreed to reimburse the Town for repairs following flood damage several years ago. Mr. Overton stated that the engineer provided a list of necessary repairs totaling about \$1.3 million, with the proposed Ordinance requesting \$1.5 million to include contingency and engineering fees. Mr. Overton clarified that FEMA would reimburse the Town for these repairs on a 75% federal, 25% state split. He also mentioned that some repairs would need to be carried over to the next fiscal year due to the scope of work. Chief Williams confirmed that the state now holds the FEMA funds and that proceeding with the repairs would not negatively affect the Town's standing with FEMA.

**Action:** Motion to approve Capital Project Ordinance No. 25-04.

**Motion by:** Mayor Pro Tem Cooper

**Second by:** Commissioner Chadwick

**Vote:** Unanimous

b. Board to Discuss Dissolving the Business Registration for Town Business Ordinance – Town Manager Jon Rorie – Mr. Rorie presented the issue of dissolving the Business Registration for Town businesses. He explained that the Town currently bills out about \$16,000 in business registration fees but only collects around \$8,000. Mr. Rorie questioned the cost-effectiveness of pursuing full collection and raised concerns about the fairness of enforcing the fee on only half of the businesses. Mr. Rorie suggested that this discussion was timely given the ongoing budget and strategic planning processes. He asked the Board to consider whether continuing this practice was appropriate, given the challenges in collection and enforcement. Mayor Anthony inquired about fees already collected for the current fiscal year, to which Mr. Overton responded that \$5,625 had been collected so far this year. Commissioner Lackman expressed concern about potentially rewarding those who had not paid while penalizing those who had complied with the fee. He asked if there was consideration for reimbursing businesses that had already paid if the



Ordinance were to be dissolved. Mr. Rorie stated those who paid for FY 24-25 will be reimbursed. Commissioner Palacios inquired about the original purpose of the Ordinance, which was believed to be related to fire and police inspections. Mr. Rorie confirmed that the collection rate for fire inspections was also around 50%, similar to the business registration fee.

**Action:** Motion to approve dissolving the Business Registration for Town Business Ordinance.

**Motion by:** Commissioner Palacios

**Second by:** Mayor Pro Tem Cooper

**Vote:** Unanimous

c. Board to Discuss Planning and Manufactured Housing – Town Manager Jon Rorie – Mr. Rorie led a discussion on planning and manufactured housing in the Town. He presented a zoning map highlighting areas zoned as R6A, which permits manufactured homes by right. Mr. Rorie explained the challenges associated with these zones, including their state of disrepair and the impact on property values. Mr. Rorie discussed recent state legislation that limited the Town's ability to down-zone properties and reduce density. He suggested the need for a comprehensive approach to addressing R6A zoning, potentially engaging planning agencies to explore options for encouraging homeownership and raising community standards. He also touched on the impact of the recent property revaluation on the Town's budget, explaining how increased property values would affect tax revenue and the challenges of balancing new income against increased expenses and reduced sales tax distribution from the County.

(A copy of the Presentation is hereby incorporated by reference and made a part of these minutes – see Attachment One.)

d. Resolution 2025-01 the Board of Commissioners of the Town of Spring Lake Adopting the Electronic Records and Imaging Policy & Procedures – Town Clerk Carly Autry – Ms. Autry presented Resolution 2025-01 for adopting an Electronic Records and Imaging Policy & Procedures. She explained that this policy was necessary for the Town to move towards a more paperless approach while complying with state retention schedules. Ms. Autry recommended approving the Resolution to submit to the North Carolina Department of Natural and Cultural Resources (DNCR) for their records.

**Action:** Motion to approve Resolution 2025-01 the Board of Commissioners of the Town of Spring Lake Adopting the Electronic Records and Imaging Policy & Procedures.

**Motion by:** Mayor Pro Tem Cooper

**Second by:** Commissioner Thompson

**Vote:** Unanimous

e. Mayor's Report – Mayor Kia Anthony – First, Mayor Anthony briefly mentioned the "Paint the Town" initiative to Dr. Hales, that was still present in the audience, and requested to have a regular meeting with her, the Board, and the principals of Manchester Elementary, Pine Forest High, Spring Lake Middle, and W.T. Brown Elementary. Second, Mayor Anthony announced Lunch with the Mayor is canceled for this month due to her being at a Housing Summit in Winston-Salem. Third, Mayor Anthony reported on her attendance at the Mayor's Association Winter Membership Meeting which discussed the ongoing issue of down-zoning and how Mayors across the state were working together to address concerns about municipal

powers with state legislators. Fourth, Mayor Anthony mentioned an upcoming topic of discussion regarding the expansion of I-685 and its potential impact on Spring Lake and she emphasized the importance of the Town having a seat at the table in these discussions to ensure Spring Lake's interests are represented. Last, Mayor Anthony praised the progress on installing new street lights on Bragg Boulevard, thanking Chief Williams for his persistent efforts in working with Duke Energy to complete the project.

f. Board of Commissioners Report – Spring Lake Board of Commissioners – First, Mayor Pro Tem Cooper stated the application period is now open for the non-profit assistance program. Second, Mayor Pro Tem Cooper briefly mentioned some of the Board is attending the Town & State Dinner in Raleigh, which will be hosted by the League, this Wednesday, February 26, 2025. Last, Mayor Pro Tem Cooper also stated she will be attending the Housing Summit in Winston-Salem with Mayor Anthony. Commissioner Thompson stated the Community Watching meeting, which is being held by the Police Department, is on Thursday, February 27, 2025, at 6:00 pm at the Spring Lake Senior Center. First, Commissioner Lackman stated the Military and Veterans Affairs Advisory Committee was tomorrow night Tuesday, February 25, 2025, at 6:30 pm. Second, Commissioner Lackman stated Town Cleanup was this Saturday, March 1, 2025, at 8:00 am. Third, Commissioner Lackman stated the Military Banner Program is now live. Fourth, Commissioner Lackman acknowledged and thanked Mr. Rorie and Town staff for their hard work on Veteran's Park. Fifth, Commissioner Lackman stated the Memorial Day event will be held at Veteran's Park. Last, Commissioner Lackman stated he has not seen any more progress on Mendoza Park within the last couple of weeks. First, Commissioner Palacios stated the Appearance Committee received a new application to possibly fill the last vacant seat. Last, Commissioner Palacios reported on plans to apply for another Grant to fund more artwork in the Town, specifically mentioning potential educational artwork at Mendoza Park. Commissioner Chadwick stated no updates at this time.

d. Manager's Report – Town Manager Jon Rorie – Mr. Rorie provided a detailed budget update, focusing on the impact of the recent property revaluation and changes in sales tax distribution from the County. He presented various scenarios and challenges facing the Town's budget, including:

- The potential increase in property tax revenue due to higher property values.
- The significant loss in sales tax revenue due to changes in the County's distribution method.
- Increased expenses for personnel, including potential salary increases and new positions in Police and Fire departments.
- Capital expenses, such as police vehicle replacements and fire equipment.
- The need for a comprehensive Capital Improvement Plan.

Mr. Rorie emphasized the difficult choices facing the Board in balancing priorities and limited resources. He also mentioned ongoing leadership training for Town staff using John Maxwell's "21 Irrefutable Laws of Leadership" program.

(A copy of the Presentation is hereby incorporated by reference and made a part of these minutes – see Attachment Two.)

e. Town Attorney Report – Town Attorney Michael Porter – Attorney Porter was not present during Open Session.

## 9. CLOSED SESSION

**Action:** Motion to approve to go into Closed Session pursuant to NCGS §143-318.11(a)(3) – Attorney-Client Privilege and pursuant to NCGS §143-318.11(a)(4) – Economic Development.

**Motion by:** Commissioner Thompson

**Second by:** Mayor Pro Tem Lackman

**Vote:** Unanimous

**Action:** Motion to approve to come back into Open Session. No action was taken.

**Motion by:** Commissioner Palacios

**Second by:** Commissioner Thompson

**Vote:** Unanimous

## 10. ADJOURNMENT

**Action:** There being no further business to come before the Board, Mayor Anthony adjourned the meeting at 9:00 pm.

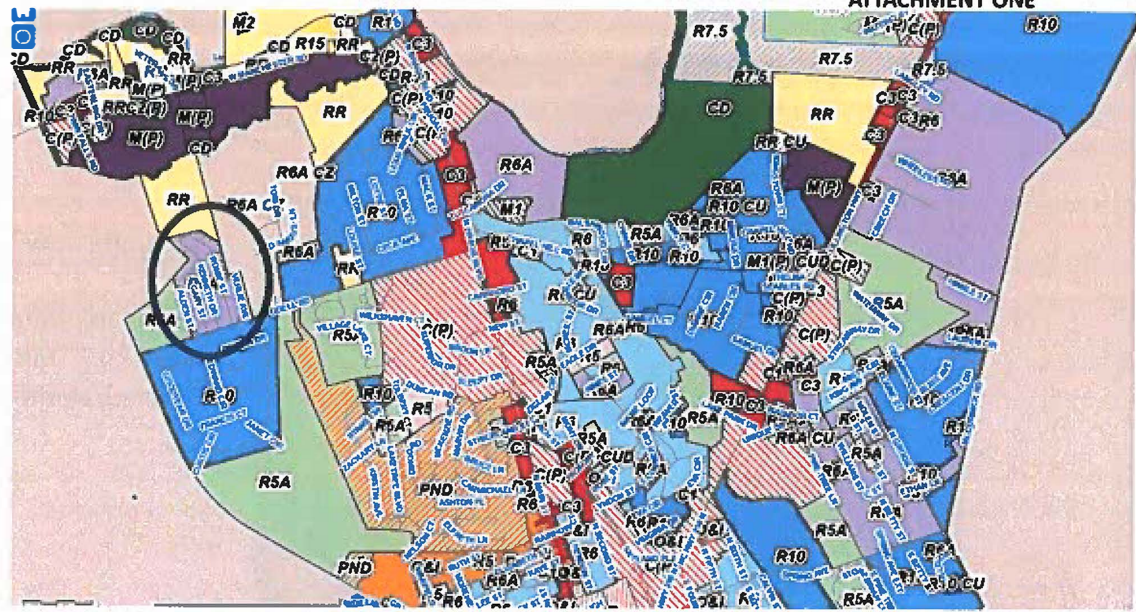
ATTEST:

Carly Autry  
Town Clerk

Kia Anthony  
Mayor



## TOSL Zoning Map



Cumberland County GIS Data Viewer

## R6A Zoning

[Sec. 42-63.3](#) Use Matrix.

Spring Lake Zoning

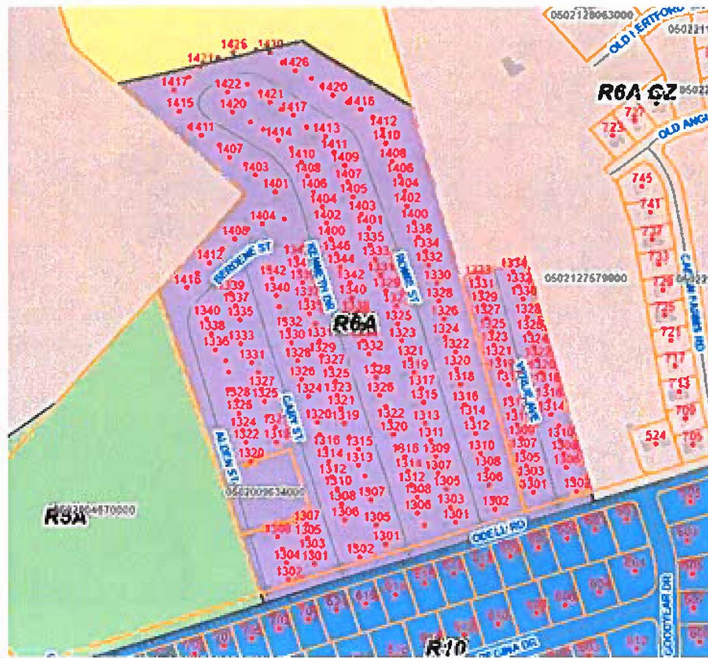
P = Permitted use (Site plan approval by Administrative Officer)

S = Special use permit (Approval by Board of Alderman — Evidentiary Public hearing)

Land Uses	Zoning Classification				
	CD	RR	R-15 R-10 R-6	R-5 R-5A	R-6A
Manufactured home, Class A &/or Class B, for residential occupancy		P			P
Manufactured home, Class C					P <sup>5</sup>
Manufactured home park, including Class C manufactured homes approved under Sec. [number to be entered at a later date], but excluding any manufactured homes sales					Z

<sup>5</sup> See Section [to be inserted at a later date]

## Pope Plains



How many original units?

~225

How units now??

What is minimum housing  
impact? 11 Units to be  
removed/Demolished

## Property Tax Bill Detail

HPI POPE PLAINS LLC Property Tax

Real Property

Description: 40.67 ACS N/SPG

PAID

Location: 1301 ROMIE ST

0000274915-2024-2024-0000-00

Mailing Address: 2 HUNTLEY RD OLDE

LYME CT 06373

Parcel #: 0502-01-9682

Owner:

	Value	Rate	Tax Districts	Description	Amount
Real	\$1,117,002	.7990	CUMBERLAND COUNTY	Tax	\$8,924.85
Deferred	\$0				
Use	\$1,117,002	.7410	SPRING LAKE	Tax	\$8,276.98
Personal	\$0		SPRING LAKE	3000 DOM STORM WATER	\$3,420.00
Exempt & Exclusion	\$0	.0500	RECREATION	Tax	\$558.50

Total Assessed Value \$1,117,002

Interest: \$0.00

Total Billed: \$21,180.33

## Transaction History

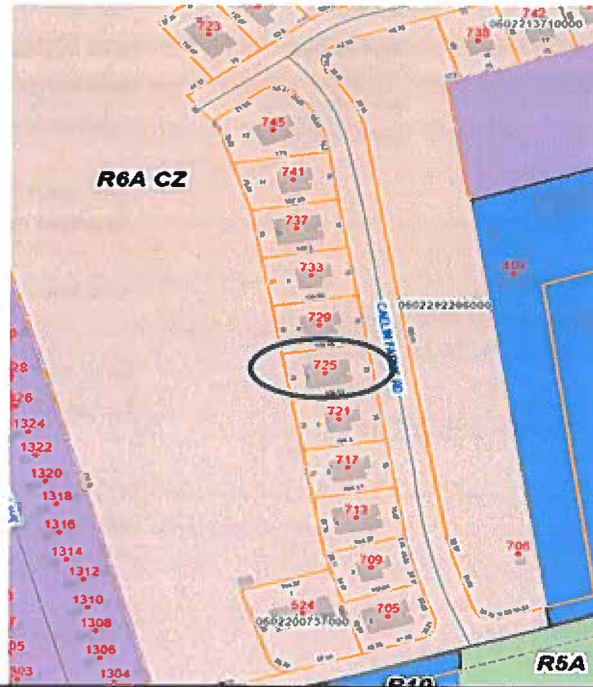
Date	Type	Paid By	Trans #	Amount
10/29/2024	PAYMENT	HPI POPE PLAINS LLC	4760643	\$21,180.33

Current Due: \$0.00

~41 Acres      \$21,180 / 41 = \$516/Acre  
What would it be with more units?

00000000000020242024000000002749154

# Caelin Farms



<b>Description:</b>	<b>CAELIN FARMS LLC</b>
<b>Location:</b>	<b>CAELIN FARMS LOT PH1 PL0150-0081</b>
<b>Mailing Address:</b>	<b>725 CAELIN FARMS RD SPRING LAKE NC 28390</b>
<b>Parcel #:</b>	<b>2019 BREEZEWOOD AVE STE 100 FAYETTEVILLE NC 28303</b>
<b>Lender:</b>	<b>0502-21-0166</b>
<b>Real</b>	<b>Value</b>
<b>Deferred</b>	<b>\$35,000</b>
<b>Use</b>	<b>\$0</b>
<b>Personal</b>	<b>\$35,000</b>
<b>Exempt &amp; Exclusion</b>	<b>\$0</b>
<b>Total Assessed Value</b>	<b>\$35,000</b>

Date	Type	
11/20/2024	PAYMENT	2024

Property Tax		Real Property	
Bill Status:		PAID	
Bill Flag:			
Bill #:		0001135475-2024-2024-0000-00	
Old Bill #:			
Old Account #:			
Due Date:		9/1/2024	
Interest Begins:		1/7/2025	
Rate	Tax Districts	Description	Amount
.7990	CUMBERLAND COUNTY	Tax	\$279.65
.7410	SPRING LAKE	Tax	\$259.35
.0500	RECREATION	Tax	\$17.50
			Interest: \$0.00
			Total Billed: \$556.50



<b>REID</b> 0502210166000	<b>PIN #</b> 0502-21-0166	<b>Property Value</b>	
<b>Location Address</b> 725 CAELIN FARMS RD	<b>Property Description</b> CAELIN FARMS LO 7 PH 1 PL 0150-0081	<b>Total Appraised Land Value</b>	\$68,000
<b>Property Owner</b> ERNEST, MELFORD	<b>Owner's Mailing Address</b> 725 CAELIN FARMS RD SPRING LAKE NC 28390	<b>Total Appraised Building Value</b>	\$194,243
		<b>Total Appraised Misc Improvements Value</b>	\$683
		<b>Total Cost Value</b>	\$262,926
		<b>Total Sales Comp Value</b>	\$289,900
		<b>Total Appraised Value - Valued by Sales Comp</b>	\$289,900
		<b>Other Exemptions</b>	
		<b>Exemption Desc</b>	
		<b>Use Value Deferred</b>	
		<b>Historic Value Deferred</b>	
		<b>Total Deferred Value</b>	
		<b>Total Taxable Value</b>	\$289,900

0.18 Acre  
 $\$289,900/100 = 2,899$   
 $2,899 \times .0741 = 214.81$

4 lots per acre = \$859/Acre

## What to do with R6A Zoning

The regulations and the number, area, and boundaries of districts established by this chapter may be amended, supplemented, changed, modified, or repealed by the board of aldermen on its own motion or on a petition after a public notice and hearing as provided by law, but no amendment shall become effective unless it is first submitted to and reported on by the planning board.

The planning board upon its own initiative may hold legislative public hearings, public notice of which shall be given, for the consideration of any proposed amendment of the provisions of this chapter, or the zoning map, and report its recommendation to the board of aldermen. Failure of the planning board to make a recommendation within a period of 30 days after the amendment has been referred to it shall constitute a favorable recommendation.

No application to rezone any property shall be considered more than one time in any 12-month period, provided that this section shall not apply to rezoning proposals originated by the planning board or the board of aldermen.

## What to do with R6A Zoning

- [H24: Restore Down-Zoning Authority](#) - Restores local governments ability to initiate downzoning of a property without seeking consent of all property owners whose property would be subject to the downzoning. Downzoning involves changing the zoning designation of an area in a manner that allows for less dense use and development than its previous zoning designation. Additional local bills (including [H25](#), [H68](#), [S11](#), [S27](#), and [S65](#)) were introduced to restore the authority for specified localities.  
**STATUS:** This bill was introduced in the House on January 29.



## ATTACHMENT TWO

## Budget Nugget- Cumberland County Revaluation

The following numbers are close but....not budgeted

Prior to assessing appeals and exemptions  
or  
Formulation of the budget



## GF Revenue - FY 2024/2025- \$8,959,006

			FY 25/2026 Impact
<b>Taxes-Ad Valorem</b>			
Property Taxes-Real	\$3,130,994	\$1,941,216	\$5,072,210
Property Taxes- Penalties and Interest	20,000		
Property Taxes-Vehicles	290,000		
Property Taxes-Rental Vehicles	10,000		
<b>Other Taxes and Licenses</b>			
Motor Vehicle Tax	18,500		
Local Option Sales Tax	3,488,295	(\$1,493,856)	\$1,994,439
<b>Other Revenues</b>			
Powell Bill	320,000		
Electricity Sales Tax	390,000		
Manchester Fire Tax	78,994		
Etc.			
0.741 Tax Rate    1 Cent= ~\$42,000	\$6,619,289	\$447,360	\$7,066,649
0.47 Rev. Neutral    1 Cent= ~ \$67,000			



## FY 2025-26 Budget Impacts Starting at Current \$8,959,006

5% incremental Budget Number (Pension, Health Insurance, General Inflation)	~\$447,950
4 Police Officers (~\$66,142/Officer)	~\$264,568
3 Firefighters (~\$62,694/FF)	~\$188,082
5 Police Cars (~\$65,000 Equipped)	~\$325,000
Cash or Finance?	<b>~\$1,225,600</b>

Simple Budget Equation-  $\$8,959,006 + \$1,225,600 = \sim\$10,184,606$

Realistic Budget Equation  $\$8,959,006 + \$447,360 = \sim\$9,406,336$

Difference (~\$ 778,270) What is Priority?

Code Enforcement/Blight ?

Streets, Roads, and Sidewalks

Recreation and Special Events?

Strategic Planning Initiatives



## Questions?

## Town of Spring Lake Revaluation

	2024 Levy FY 2025	2025 Levy FY 2026	Increase (Decrease)
Real Property Values	\$393,190,426	\$660,516,452	\$267,326,026
Personal Property Business	25,341,716	22,191,406	(3,150,310)
Personal Property Individuals	613,134	749,422	136,288
Public Service Companies	7,742,958	7,742,958	-
Motor Vehicles	33,597,945	33,597,945	-
<b>Total Assessed Property Value</b>	<b>\$460,486,179</b>	<b>\$724,798,183</b>	<b>\$264,312,004</b>
<b>Percentage Increase</b>			<b>57.40%</b>

## Town of Spring Lake Revaluation

	2024 Levy FY 2025	2025 Levy FY 2026	Revenue Neutral Rate
<b>Total Assessed Property Value</b>	<b>\$460,486,179</b>	<b>\$724,798,183</b>	<b>\$724,798,183</b>
<b>Tax Rate Per \$100 of Value</b>	<b>\$0.741</b>	<b>\$0.741</b>	<b>\$0.471</b>
<b>Property Tax Levy</b>	<b>\$3,412,203</b>	<b>\$5,370,755</b>	<b>\$3,413,799</b>
<b>Collection Percentage</b>	<b>92.80%</b>	<b>92.80%</b>	<b>92.80%</b>
<b>Estimated Property Tax Revenue</b>	<b>\$3,166,524</b>	<b>\$4,984,060</b>	<b>\$3,168,005</b>
<b>1 cent Equals</b>	<b>\$42,733</b>	<b>\$67,261</b>	<b>\$67,261</b>



# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

Consent Agenda

**Item Title**

Budget Amendment (BA-15)

**Summary/Description**

- To reallocate expenditures in various departments.
- To appropriate Stormwater revenues to pay stormwater fees.
- To appropriate additional revenues in Water and Sewer Fund to pay for utilities and purchase two (2) kiosks for collection of water bill payments.

**Requested Action**

Approval

**Funding Source (If Applicable):**

N/A

**Cost:** N/A   Yes ☐   No   ☒

**Additional Documents to be Included in Agenda Packet**

Budget Amendment (BA-15)

BA -15 FY 2025  
30-Jun-25

**Section 1:** To amend the revenues and expenditures as follows:

**Justification:** To reallocate expenditures in various departments  
To appropriate storm water revenues to pay storm water fees



Town of Spring Lake  
Budget Amendments  
Fiscal Year Ending

BA -15 FY 2025  
30-Jun-25

Section 3: To appropriate additional revenues in Water and Sewer Fund to pay for utilities and purchase of 2 kiosks for collection of water bill payments  
Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, and to the Budget officer and Finance director for their Direction.

Requested By	James C Overton Finance Director	Date	10-Mar-25
Reviewed By	James C Overton Finance Director	Date	10-Mar-25
Approved By:	Jonathan Rorie Town Manager	Date	10-Mar-25

**ADOPTED** this 10th day of March 2025 by the Spring Lake Board of Commissioners

Town of Spring Lake Mayor

Town of Spring Lake Clerk



# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

Consent Agenda

**Item Title**

Amended Policy 41. Military Banner Program

**Summary/Description**

The Town of Spring Lake Military Banner Program is a tribute created for our community to honor fallen service members, veterans, and active-duty service members of the United States Armed Forces.

The Military and Veterans Affairs Advisory Committee met and discussed several changes to the Policy. Those changes are in **red**.

**Requested Action**

Approval

**Funding Source (If Applicable):**

N/A

**Cost:** N/A Yes ☐ No ☒

**Additional Documents to be Included in Agenda Packet**

Amended Policy 41. Military Banner Program

Town of Spring Lake	ADMINISTRATIVE AND FINANCE		SUBJECT: Military Banner Program
	Number 41	Revisions	Board Approval Date August 28, 2023
North Carolina	Supersedes August 28, 2023	Effective Date March 10, 2025	Page 1 of 2

## 41.0 Policy

The Town of Spring Lake Military Banner Program is a tribute created for our community to honor fallen service members, veterans, and active-duty service members of the United States Armed Forces. The banners are 24" wide x 48" tall and made of premium vinyl, printed with the service person's photo, full name, and branch of the military on ~~one~~ both sides.

## 41.1 Program Guidelines

### *Eligibility*

Honoree must be an active, retired, or honorably discharged member of the United States Armed Forces service branches (Army, Marines, Navy, Air Force, Coast Guard, National Guard, and Space Force).

### *Organizations*

Military organizations such as VFW's, etc., may get a banner dedicated to that organization. Please see application requirements below.

### *Application*

Applications must be submitted along with:

- Proof of military service and active-duty dates (e.g., Military ID, DD214, etc.).
- Honorable discharge or retirement papers (e.g., DD214, WD AGO, NAVPERS) if applicable.
- High-resolution digital image of honoree in official uniform (with no objects). Original photos will be returned. Digital photos are preferred.
- If an organization, the date the organization was founded.

Once the application and required documents have been submitted to the Town of Spring Lake, ~~the materials will be reviewed by the Spring Lake Military and Veterans Advisory Committee (MVAC). If selected,~~ proof of the banner will be provided to the applicant for final approval.

Fees for the banner program will be determined by the Town's vendor. This will include the banner, bracket system, and shipping fees.

#### **41.2 Banner Locations and Display Period**

The banners are displayed in downtown Spring Lake on Main Street. If Main Street fills up with the banners, then the banners will be displayed on Ruth Street, Spring Avenue, Bragg Boulevard, and NC HWY 210. Banners will be on display starting on **Armed Forces Day Memorial Day** through Veterans Day. All banner locations shall be determined solely by the Town of Spring Lake.

#### **41.3 Waiver and Limitations**

The Town of Spring Lake is not responsible for replacing banners that are stolen, damaged, or destroyed due to age, vandalism, or any acts of nature, including high winds. Any loss or damage to an installed banner will be handled at the discretion of the Town. The Town reserves the right to not install a banner if the above requirements have not been met. The Town of Spring Lake will give the banner back to the applicant after the Display Period. If the applicant chooses to return the banner the following year to be displayed, it must be inspected to meet the requirements.

### **INDEX**

41.0	Policy.....	1
41.1	Program Guidelines.....	1
41.2	Banner Locations and Display Period.....	2
41.3	Waiver and Limitations.....	2

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Approved:

Mayor: \_\_\_\_\_  
Kia Anthony  
Town of Spring Lake  
Board of Commissioners

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Carly Autry  
Town Clerk



# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

Consent Agenda

**Item Title**

Community Appearance and Sustainability Committee Application – Appoint Lloyd Evans

**Summary/Description**

Appoint Lloyd Evans to the Community Appearance and Sustainability Committee for a three (3) year term.

**Requested Action**

Approval

**Funding Source (If Applicable):**

N/A

**Cost:** N/A   Yes ☐      No   ☒

**Additional Documents to be Included in Agenda Packet**

Community Appearance and Sustainability Committee Application – Lloyd Evans





All information provided on this application is public information and may be shared with others upon request

## THE TOWN OF SPRING LAKE

### APPLICATION FOR ADVISORY COMMITTEE OR BOARD

- ☐ Appearance and Sustainability Committee ☒ Military and Veterans Advisory Committee  
☐ Board of Adjustment ☐ Minimum Housing Appeals Board  
☐ Recreation Advisory Committee ☐ Senior Enrichment Advisory Committee

Last Name <b>Evans</b>	First <b>Lloyd</b>	Middle <b>Nelson</b>	Date <b>02/12/2025</b>
Street Address <b>[REDACTED]</b>			County <b>Cumberland</b>
City, State, Zip Code <b>Spring Lake North Carolina 28390</b>			
e-Mail <b>lloyddevans32@yahoo.com</b>			
Home phone <b>[REDACTED]</b>			
Cell phone <b>[REDACTED]</b>			
Attending School <b>N/A</b>			
Do you live inside the city limits of Spring Lake? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Are you currently serving on a Board/Committee of the Town of Spring Lake? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If so, What is the name(s) of the Board(s)/Committee(s): <b>N/A</b>			
Please describe your education, training and military background (both work and/or real world) that relates to your interest in serving in this capacity) <b>I am retired after 21 year as senior non commissioned officer. My military specialties are 11b 3v. I have earned a Ranger tab. Master parachutist wings along with many foreign wings. I have a BS Degree in criminal justice. I work and serve my community through community service.</b>			

Are You currently employed? ☐ Yes ☒ No

Employer

N/A

Employer's Address

N/A

Job Title

N/A

Description of Job duties

List/describe any anticipated conflicts of interest or scheduling challenges you may encounter if appointed:

Civic Involvement: Please list the names of all civic organizations in which you are currently involved:

*[Signature]*  
Signature of Applicant

2/12/2025  
Date

Board of Aldermen Appointment ☐ Yes ☐ No

Date: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_

Signature of Town Clerk: \_\_\_\_\_



# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

Introductions & Special Presentations

**Item Title**

Child Abuse Prevention Month Proclamation

**Presenter**

Mayor Kia Anthony

**Summary/Description**

National Child Abuse Prevention Month, also known as Child Abuse Prevention Month in America, is an annual observance in the United States dedicated to raising awareness and preventing child abuse. April has been designated Child Abuse Prevention Month in the United States since 1983.

**Requested Action**

Informational Only

**Funding Source (If Applicable):**

N/A

**Cost:** N/A   Yes ☐   No ☒

**Additional Documents to be Included in Agenda Packet**

Child Abuse Prevention Month Proclamation



## **Child Abuse Prevention Month**

Town of Spring Lake

**WHEREAS**, the safety and well-being of children is a shared priority of our community; and

**WHEREAS**, child abuse and neglect are serious societal problems, affecting millions of children worldwide; and

**WHEREAS**, in the United States, it is estimated that over 600,000 children are victims of abuse or neglect each year; and

**WHEREAS**, child abuse can take many forms, including physical, emotional, and sexual abuse, as well as neglect; and

**WHEREAS**, prevention is possible through the active involvement of individuals, families, and communities; and

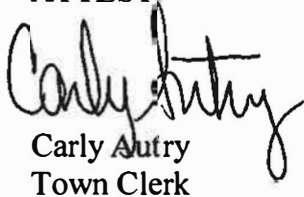
**WHEREAS**, during the month of April, we encourage our community to become more aware of child abuse and to take action to prevent it, promoting healthy and supportive environments for all children; and

**WHEREAS**, the Town of Spring Lake recognizes the importance of child abuse prevention efforts and appreciates the vital role of local organizations, schools, law enforcement, and community members in supporting the safety and well-being of our children.


**NOW, THEREFORE, BE IT PROCLAIMED**, we, the Board of Commissioners of the Town of Spring Lake, do hereby proclaim April as **Child Abuse Prevention Month** in our Town. We urge all citizens to learn about the signs of abuse, to report suspected abuse, and to contribute to the prevention efforts in our community.

**IN WITNESS WHEREOF**, we have hereunto set our hands and caused the seal of the Town of Spring Lake to be affixed this 10<sup>th</sup> day of March 2025.

ATTEST:

  
Carly Autry  
Town Clerk



  
Kia Anthony  
Mayor



# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

Introductions & Special Presentations

**Item Title**

Child Advocacy Center

**Presenter**

Faith Boehmer, Prevention & Volunteer Coordinator

**Summary/Description**

Ms. Boehmer will be present to accept the Proclamation issued by the Board for Child Awareness Prevention Month and to give a brief update regarding the Advocacy Center and how the Town has been involved.

**Requested Action**

Informational Only

**Funding Source (If Applicable):**

N/A

**Cost:** N/A    Yes ☐    No ☒

**Additional Documents to be Included in Agenda Packet**

N/A





# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

Introductions & Special Presentations

**Item Title**

Driven to Lead 5K/10K Fundraiser Run

**Presenter**

Stephen Brock, Owner, DRIVEN Sports Academy, LLC

**Summary/Description**

Per Mr. Brocks presentation, the athletic fields at Edward Mendoza Park lacks funding, care, and support due to competing Town/County fiscal priorities. The lack of safe and adequate fields for children within the community restrict their ability to participate in safe and healthy activities. The location appears abandoned as it lacks proper field maintenance, this creating a breeding ground for crime and vandalism. This run is a fundraiser and proceeds from this event will be used to renovate the athletic fields and provide children a suitable place for young athletes to play sports.

**Requested Action**

Informational Only

**Funding Source (If Applicable):**

N/A

**Cost:** N/A    Yes ☐    No ☒

**Additional Documents to be Included in Agenda Packet**

Legends of the Walk/Run and Fundraiser Event

### Driven to Lead 5K/10K Fundraiser Run

The event will start and finish at Edward Mendoza Park. Participants will start in the parking lot and run to the turnaround point at the intersection of Manchester and Little River Rd. Runners will then follow the sidewalk around the athletic fields to the respective end points. Water points will be stationed at the start/finish line. Trained paramedic volunteers will be on-site for medical coverage support.

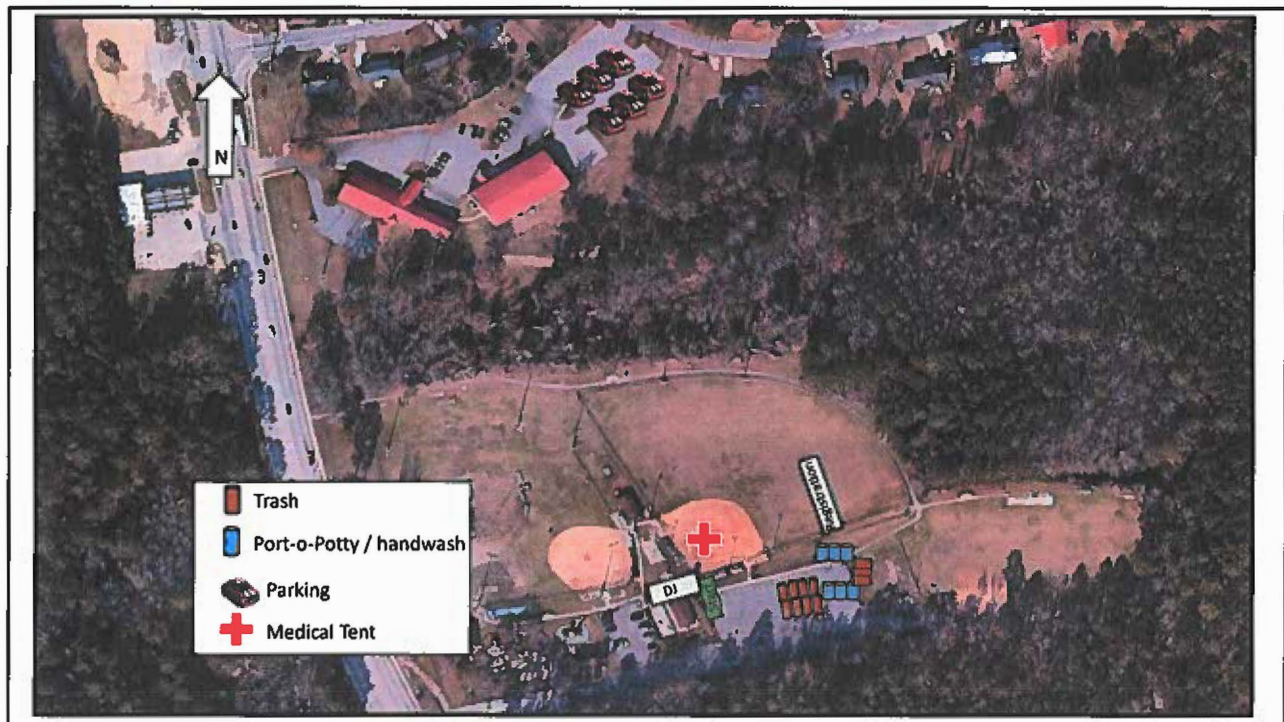
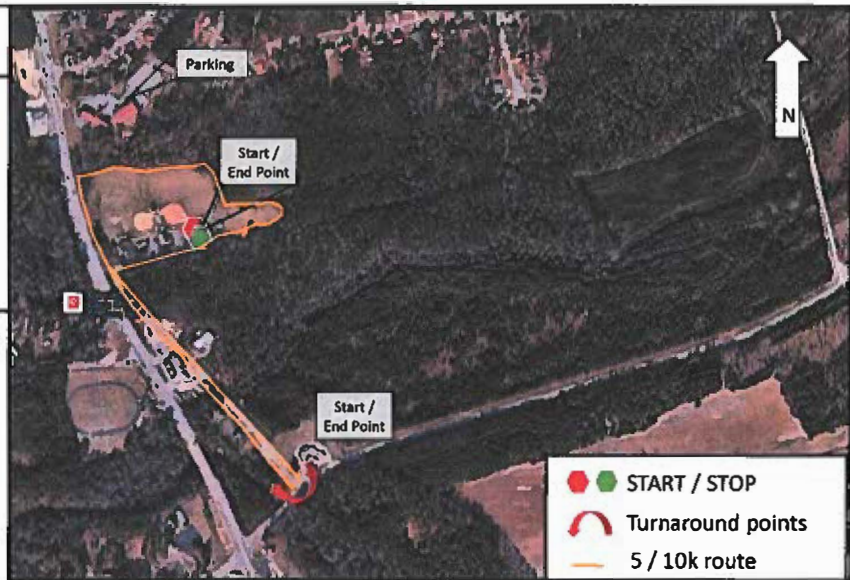
**WHO:** Runners / walkers / road marchers

**WHAT:** 5K/10K Fundraiser Run

**WHEN:** 09:00 – 12:00 / 31 May 2025

**WHERE:** Edward Mendoza Park, 1774 Little River Rd. Spring Lake, NC 28390.

**WHY:** The athletic fields at Edward Mendoza Park lack funding, care, and support due to competing city/county fiscal priorities. The lack of safe and adequate athletic fields for children within the community restrict their ability to participate in safe and healthy activities. The location appears abandoned as it lacks proper field maintenance, thus creating a breeding ground for crime and vandalism. This run is a fundraiser and proceeds from this event will be used to renovate the athletic fields and provide children a suitable place for young athletes to play sports.





# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

New Business

**Item Title**

Special Event Permit Application – Driven to Lead 5K/10K Fundraiser Run

**Presenter**

Mayor Kia Anthony

**Summary/Description**

Mr. Stephen Brock submitted a Special Event Permit Application to host an event on May 31, 2025, from 9:00 am to 12:00 pm at Mendoza Park. The Town's Special Event Advisory Committee met on March 3, 2025, to review this event. There was a consensus from the Special Event Advisory Committee to approve this event pending the Board of Commissioner's approval. This event has an estimated attendance of 50-500. Per the Town Ordinance Article VI. and the Town's Policy #14, the Board of Commissioner has to approve this event. Mr. Brock did state that he would provide the Town a copy of the Proof of Insurance once the Board of Commissioners reviews his event.

**Requested Action**

Approval/Denial

**Funding Source (If Applicable):**

N/A

**Cost:** N/A Yes ☐ No ☒

**Additional Documents to be Included in Agenda Packet**

Special Event Permit Application





**Special Event Permit Application**  
**Town of Spring Lake**  
**300 Ruth Street**  
**Spring Lake, NC 2830**  
**(910) 436-0241**

Please complete and submit the checklist, application, and all necessary supporting documentation to obtain a permit. Submitting complete and accurate information at the beginning will result in more efficient processing of your request.

**Submittal Requirements**

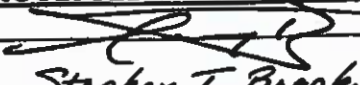
Staff Use	✓ or N/A	All Request Shall Include:		
		Enter ✓ or NA in the column to the left    ✓=Provided    NA=Not Applicable		
	<input type="checkbox"/>	One original of the Special Event Permit Application completed and signed with ink. Please complete the application fully. If you have any questions regarding the required information, please contact the Town Manager or Patricia Hickmon at (910) 436-0241. Note: Permit requests must be submitted at least 30 calendar days prior to the event.		
	<input type="checkbox"/>	Fees (Includes fees with Fayetteville Cumberland Parks and Recreation and the Town of Spring Lake)		
	✓ or N/A	This Request May Also Require:		
	<input checked="" type="checkbox"/>	Event Layout Map- A map must be provided indicating the location of requested street closures, vendors, port-a-johns, stage and entertainment areas, picket travel routes, and any other significant details. If you have chosen a predetermined Town-approved race route, select this option on the application.		
	<input type="checkbox"/>	Proof of Insurance or applicable rider-This insurance shall include the Town of Spring Lake and the City of Fayetteville as additional insured parties with regard to any liability that may arise as a result of the employment of any off-duty Spring Lake police officers. Commercial General Liability – Combined Single Limits of no less than one million dollars (\$1,000,000.00) for each occurrence and two million dollars (\$2,000,000.00) for aggregate claims.		
	<input type="checkbox"/>	Certified Crowd Manager Training is required for any event with more than 1,000 people in attendance with one crowd manager for every 250 people. The CCM Training is conducted for free online through the NC Office of State Fire Marshal at the following link: <a href="https://www.ncosfm.gov/licensing-cert/pyrotechnics/classes-pyrotechnic-license-fusing-crowd-manager">https://www.ncosfm.gov/licensing-cert/pyrotechnics/classes-pyrotechnic-license-fusing-crowd-manager</a> . Each participant will be granted a certification upon completion.		
	<input type="checkbox"/>	ABC Permit is required for all events that involve the sale or use of alcoholic beverages.		
	<input type="checkbox"/>	Police Staffing Costs are assessed at the current per-officer rate. Payment is required prior to the event.		
<p><b>Contact Information:</b> If you have questions regarding this application, please contact the Town Manager or Patricia Hickmon at the following:</p> <table border="0"> <tr> <td> <b>Town Manager</b>  <b>(910) 436-0241</b>  <b>Email: <a href="mailto:townmanager@townofspringlake.com">townmanager@townofspringlake.com</a></b> </td> <td> <b>Patricia Hickmon, Inspections Department</b>  <b>(910) 436-0241 Direct Line (910) 985-1810</b>  <b>Email: <a href="mailto:pmoore@townofspringlake.com">pmoore@townofspringlake.com</a></b> </td> </tr> </table>			<b>Town Manager</b> <b>(910) 436-0241</b> <b>Email: <a href="mailto:townmanager@townofspringlake.com">townmanager@townofspringlake.com</a></b>	<b>Patricia Hickmon, Inspections Department</b> <b>(910) 436-0241 Direct Line (910) 985-1810</b> <b>Email: <a href="mailto:pmoore@townofspringlake.com">pmoore@townofspringlake.com</a></b>
<b>Town Manager</b> <b>(910) 436-0241</b> <b>Email: <a href="mailto:townmanager@townofspringlake.com">townmanager@townofspringlake.com</a></b>	<b>Patricia Hickmon, Inspections Department</b> <b>(910) 436-0241 Direct Line (910) 985-1810</b> <b>Email: <a href="mailto:pmoore@townofspringlake.com">pmoore@townofspringlake.com</a></b>			

<b>GENERAL INFORMATION - PART 1</b>	
<b>EVENT INFORMATION (All fields in this section are required)</b>	
Event Name: <b>The DRIVEN to Lead 5K/10K</b>	
Type of Event: <input checked="" type="checkbox"/> Bicycle/Footrace <input type="checkbox"/> Outdoor market/festival <input type="checkbox"/> Parade/March <input type="checkbox"/> Other _____	
Event Location & Address: <b>1774 Little River Rd.</b>	
Event Website: <b>N/A at this time</b>	
Event Start Date & Time: <b>09:00/31 MAY 2025</b> Event End Date & Time: <b>12:00</b>	
Load-in Date & Time: <b>06:00/31 MAY 2025</b> Load-out Date & Time: <b>12:00</b>	
Inclement Weather Start Date & Time: <b>N/A</b> Inclement Weather Event End Date & Time: _____	
Event Description (detailed description of the event and its purpose) <b>The event will start/finish in the EDWARD MENDOZA Parking lot. Runners will Run down Little River Rd. and turn around @ Manchester Rd. Runners will then Run around the fields and return to the parking lot.</b> Estimated Attendance: <b>50-500</b> Last Year's Attendance Numbers (if applicable) <b>N/A</b>	
<b>APPLICANT &amp; ORGANIZATION INFORMATION (All fields in this section are required)</b>	
Applicant's Name & Title: <b>Stephen Brock</b>	
Applicant's Address: [REDACTED] <b>Fayetteville, NC 28303</b>	
Applicant's Phone: [REDACTED]	Applicant's Email: <b>drivensportsacademyllc@gmail.com</b>
Business/Sponsoring Organization's Name: <b>DRIVEN Sports Academy</b>	
Organization's Address: [REDACTED] <b>Fayetteville, NC 28303</b>	
Is this event co-sponsored by the Town of Spring Lake? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Town Department or Committee: _____	
Town Contact Person Name: _____	
Phone: _____	Email: _____
<b>DAY-OF-EVENT CONTACT (If different from the applicant, provide information for a contact person who will be on-site the day of your event)</b>	
Name & Title: _____	
Address: _____	
Phone: _____	Email: _____
Organization's Name (If different): _____	



<b>EVENT OPERATIONS - PART 2 (All fields are required)</b>
<b>STREET CLOSURES</b> Street closure is appreciated but not necessary
Are you requesting any street closures for your event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>FOOD SERVICE</b> Any food at this event will be handed out for free
Does the event involve the sale of food? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>ALCOHOL SERVICE</b>
Does the event involve the sale or use of alcoholic beverages? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TRASH &amp; RECYCLING</b>
Please describe your waste management staffing plan for the event. (i.e. who is responsible for collecting trash and litter during your event?)
Trash and litter will be managed by DRIVEN Sports Academy volunteers. Volunteers for this event will be assigned areas of responsibility before, during, and after the event. Garbage will be hauled to the dump by applicant, baring no additional strain on city resources.
<b>PARKING</b>
Please describe your overall parking plan for the event. There are two courses of action in regard to parking. The primary request is for parking to be located on field C at the back of the grounds. This location provides sufficient space for vehicles with minimal impacts to usable playing area. Secondary location, pending permission, is with the nearby church parking lot just north of Mendoza Park. Third location is upon permission from Tractor Supply.
<i>Note: Parking plans may be examined for ADA compliance and you may be required to provide a transportation shuttle if the event places undue demands on surrounding parking areas.</i>
<b>TENTS AND STRUCTURES</b>
Will there be any tents, canopies, or temporary structures at the proposed event site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, list the size of the tents, canopies, and temporary structures: Tents will be no larger than 10x10 canopies
<i>Note: Tents that are greater than 120 square feet require permits from the Inspections and Fire Department.</i>

<b>MISCELLANEOUS EVENT DETAILS - PART 3 (All fields are required)</b>	
<b>ADMISSION/VENDOR FEES</b>	
Will admission fees be charged to attend this event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Will fees be charged to vendors to participate in this event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>MUSIC/SOUND/PYROTECHNICS</b>	
<i>Note: In accordance with the Town of Spring Lake Ordinance Sec. 16-211., loud noises must end by 10:00 p.m.</i>	
Will there be musical entertainment at your event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Will there be sound amplification for this event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Does the event involve the use of pyrotechnics (fireworks, lasers, fire-dancing, etc.)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>TOILETS/HANDWASHING STATIONS</b>	
Will you provide portable toilets for the general public? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Will you provide portable handwashing stations for the general public? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>INFLATABLES/AMUSEMENTS</b>	
Will inflatable parade balloons be used for this event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Will any amusements (bounce houses, dunk tanks, etc.) be used for this event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>MARKETING/PROMOTIONS</b>	
Please describe how the event will be marketed, promoted, or advertised, including links to any social media outlets being used.	
The event will be promoted through social media, flyers, Military MWR, and Ft. Bragg Units	

<b>AUTHORITY TO FILE APPLICATION</b>		
<b>"Required"</b>	County and State of North Carolina (as may be applicable to my request) and certify that the above information and accompanying documents are complete, true, and accurate to the best of my knowledge. In addition, I acknowledge that by filing this application, representatives from the Town of Spring Lake may enter the subject property for investigation and analysis of this request.	
	<b><u>APPLICATIONS WILL NOT BE ACCEPTED WITHOUT SIGNATURE(S).</u></b>	
	Stephen T. Brock Print Applicant Name	 Stephen T. Brock Applicant Signature



# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

New Business

**Item Title**

2025 Spring Lake Resurfacing Project

**Presenter**

Town Manager Jon Rorie

**Summary/Description**

Mr. Rorie will highlight the details of the project, emphasizing its importance for community infrastructure. With a clear understanding of the bids received, Mr. Rorie recommends that the Board approve the bid submitted by Highland Paving Company, LLC., from Fayetteville, showcasing a commitment to quality and efficiency in Town improvements.

**Requested Action**

Approval

**Funding Source (If Applicable):**

N/A

**Cost:** N/A    Yes ☐    No ☒

**Additional Documents to be Included in Agenda Packet**

Spring Lake Resurfacing Recommendation Letter

Spring Lake Resurfacing Bid Spreadsheet



February 27, 2025

Mr. John Rorie  
Town Manager  
Town of Spring Lake  
300 Ruth Street  
Spring Lake, NC 28390

**RE: Letter of Recommendation  
2025 Spring Lake Resurfacing Project**

Dear Mr. Rorie,

The Town of Spring Lake received 5 bids from licensed general contractors for the subject project on February 25, 2025 at Spring Lake Town Hall. The bids were promptly opened and read aloud, with bids ranging from \$755,309.50 to \$1,092,310. The certified bid is attached.

The responsive responsible low bidder is Highland Paving Company, LLC from Fayetteville, North Carolina with a base bid of \$755,309.50. After detailed review of the Highland Paving Company, LLC's bid, the bid was determined to be in order and in accordance with the Project Manual Instruction to Bidders.

Meyers Engineering recommends awarding the subject project to Highland Paving Company, LLC in the amount of \$755,309.50. For reference, the Engineer's pre-bid Opinion of Project Costs was \$1,085,181.

Please feel to contact me with any questions of comments regarding this recommendation.

Sincerely,

A handwritten signature in cursive script that reads 'Jay Meyers'.

Jay T. Meyers, PE  
President

cc: James Overton, Finance Director

Attachment: Certified Bid Tab

Town of Spring Lake  
2025 Resurfacing Project  
Bid Tab  
Bid opening February 25, 2025 at 2pm  
Town Hall, 300 Ruth Street  
Spring Lake NC

				Highland Paving Co.		Daniels of Garner		Turner Asphalt		ST Wooten		Barnhill	
ITEM NO.	ITEM DESCRIPTION	Unit	Estimated Units	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Resurfacing													
1	MOBILIZATION	LS	1	\$20.00	\$20,000.00	\$24.00	\$24,000.00	\$8.80	\$8,800.00	\$40.00	\$40,000.00	\$127.00	\$127,000.00
2	Traffic control	LS	1	\$18,700	\$18,700.00	\$22.00	\$22,000.00	\$25.00	\$25,000.00	\$84.580	\$84,580.00	\$5.00	\$5,000.00
3	1.25" pavement milling	SY	2300	\$7.50	\$17,250.00	\$2.85	\$6,555.00	\$8.50	\$19,550.00	\$10.00	\$23,000.00	\$15.00	\$34,500.00
4	Full Depth pavement patch with 5" depth of 119.0C	SY	4115	\$58.50	\$240,727.50	\$53.50	\$220,152.50	\$85.18	\$350,215.70	\$82.50	\$338,187.50	\$80.00	\$329,200.00
5	1.5" SF9.5B replacement asphalt in milled and patched areas	SY	2300	\$13.00	\$29,900.00	\$14.00	\$32,200.00	\$18.58	\$42,888.00	\$15.50	\$35,650.00	\$28.00	\$64,400.00
6	1.25" SF9.5B Full Width Overlay, including tack coat	SY	18,800	\$10.85	\$182,280.00	\$12.50	\$210,000.00	\$12.85	\$221,880.00	\$12.50	\$210,000.00	\$13.25	\$222,800.00
7	Chip Seal	SY	10,830	\$3.00	\$32,490.00	\$7.25	\$78,517.50	\$5.85	\$63,355.50	\$2.25	\$24,367.50	\$2.25	\$24,367.50
8	Remove & replace water valve box to grade	EA	2	\$2,300.00	\$4,600.00	\$450.00	\$900.00	\$450.00	\$900.00	\$750.00	\$1,500.00	\$1,100.00	\$2,200.00
9	Remove & replace manhole frame and lid to grade	EA	19	\$2,300.00	\$43,700.00	\$450.00	\$8,550.00	\$450.00	\$8,550.00	\$1,100.00	\$20,900.00	\$1,400.00	\$26,600.00
10	Thermoplastic Striping - Dual solid yellow	LF	180	\$8.50	\$1,530.00	\$11.75	\$2,115.00	\$4.50	\$810.00	\$8.00	\$1,440.00	\$10.00	\$1,800.00
11	Reflective pavement markers, 40-feet OC	EA	5	\$33.00	\$165.00	\$50.00	\$250.00	\$45.00	\$225.00	\$30.00	\$150.00	\$20.00	\$100.00
12	Traffic Control	LS	1	\$1.00	\$1.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$500.00	\$500.00
SUBTOTAL					\$590,983.50		\$608,240.00		\$653,974.20		\$688,395.00		\$838,267.50
Hedgemoor Circle Repair													
13	Excavation	CY	700	\$22.00	\$15,400.00	\$42.30	\$29,610.00	\$85.00	\$59,500.00	\$41.00	\$28,700.00	\$88.00	\$61,600.00
14	Geotextile wrap	SY	510	\$8.00	\$4,080.00	\$23.80	\$12,138.00	\$5.75	\$2,932.50	\$8.00	\$4,080.00	\$12.25	\$6,252.50
15	No 5 stone	TNS	880	\$50.00	\$44,000.00	\$62.25	\$54,780.00	\$38.00	\$33,440.00	\$80.00	\$70,400.00	\$77.25	\$68,000.00
16	8-inch perforated french drains wrapped in non-woven	LF	695	\$37.00	\$25,715.00	\$52.35	\$36,383.25	\$32.00	\$22,240.00	\$52.00	\$36,140.00	\$41.00	\$28,495.00
17	119.0C (3")	SY	810	\$38.00	\$30,780.00	\$31.35	\$25,403.50	\$39.26	\$31,901.20	\$26.50	\$21,465.00	\$33.00	\$26,730.00
18	Compacted ABC	SY	810	\$39.00	\$31,590.00	\$6.21	\$5,030.10	\$24.78	\$20,062.20	\$32.00	\$25,920.00	\$37.50	\$30,375.00
19	Water Service Replacements (for side services)	EA	9	\$1,800.00	\$16,200.00	\$155.25	\$1,397.25	\$875.00	\$7,875.00	\$575.00	\$5,175.00	\$4,000.00	\$36,000.00
20	Bore Existing Storm drain box for French drain connect	EA	1	\$2,000.00	\$2,000.00	\$1,488.25	\$1,488.25	\$1,575.00	\$1,575.00	\$2,250.00	\$2,250.00	\$3,750.00	\$3,750.00
21	Traffic Control, maintain driveway access	LS	1	\$6,000.00	\$6,000.00	\$6,291.25	\$6,291.25	\$5,600.00	\$5,600.00	\$10,150.00	\$10,150.00	\$500.00	\$500.00
22	Material Testing Allowance	LS	1	\$1.00	\$1.00	\$31,000.00	\$31,000.00	\$9,500.00	\$9,500.00	\$100.00	\$100.00	\$1,500.00	\$1,500.00
					\$184,326.00		\$199,545.20		\$171,914.30		\$179,070.00		\$254,042.50
Base Bid					\$765,309.50		\$807,785.20		\$825,888.50		\$867,465.00		\$1,092,310.00

**CERTIFICATION**

The bids tabulated above were opened and read aloud at 2:00 pm on February 25, 2025 at the Spring Lake Town Hall. The tabulation reflects the units prices and alternate bid items presented in each bid.



2/26/2025





# Board of Commissioners Agenda Cover Sheet

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**Meeting Date**

March 10, 2025

**Agenda Location**

New Business

**Item Title**

Budget Amendment (BA-14)

**Presenter**

Finance Director James Overton

**Summary/Description**

- To appropriate fund balance in the Stormwater Fund and General Fund to pay for street resurfacing and stormwater improvements on Hedgemoor Circle.

**Requested Action**

Approval

**Funding Source (If Applicable):**

N/A

**Cost:** N/A Yes ☐ No ☒

**Additional Documents to be Included in Agenda Packet**

Budget Amendment (BA-14)

**Town of Spring Lake  
Budget Amendments  
Fiscal Year Ending**

**BA -14 FY 2025  
30-Jun-25**

**BE IT ORDAINED** by The Governing Board of the Town of Spring Lake, North Carolina, that the following amendment is made to the annual budget ordinance for the fiscal year ending June 30, 2025

Section 1: To amend the revenues and expenditures as follows:

Account Number	Department	Current Budget	Amendment	Amended Budget
10-00-3991-992-00	Fund Balance Appropriation PB	\$ 238,000	\$ 294,160	\$ 532,160
10-20-3316-330-00	Powell Bill	320,000	38,340	358,340
10-20-3831-491-00	Investment earnings PB	22,500	17,500	40,000
62-92-3751-510-00	Storm Water Fees	294,850	85,750	380,600
62-92-3831-497-00	Investment earnings	16,991	23,000	39,991
62-92-3991-991-00	Fund Balance Appropriation PB	1,500	76,250	77,750
Total Fund Revenues		<u>\$ 893,841</u>	<u>\$ 535,000</u>	<u>\$ 1,428,841</u>
10-20-4511-240-07	Maintenance & Repairs Streets	293,069	300,000	593,069
10-20-4511-190-04	Professional Services Engineering	3,000	50,000	53,000
62-92-7510-500-00	Capital outlay	34,300	165,000	199,300
62-92-7510-190-04	Professional Services Engineering	-	20,000	20,000
Total Fund Expenditures		<u>\$ 330,369</u>	<u>\$ 535,000</u>	<u>\$ 865,369</u>
Revenues Over (under) Expenditures			<u>\$ -</u>	

Justification: To appropriate fund balance in the Storm Water Fund and General Fund to pay for street resurfacing and storm water improvements on Hedgemoor Circle.

Section 3: Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, and to the Budget officer and Finance director for their Direction.

Requested By	James C Overton	Date	10-Mar-25
	Finance Director		
Reviewed By	James C Overton	Date	10-Mar-25
	Finance Director		
Approved By:	Jonathan Rorie	Date	10-Mar-25
	Town Manager		

**ADOPTED** this 10th day of March 2025 by the Spring Lake Board of Commissioners

\_\_\_\_\_  
Town of Spring Lake Mayor

\_\_\_\_\_  
Town of Spring Lake Clerk