

Town of Spring Lake
BUILDING PLAN AND SITE PLAN SUBMITTAL CHECKLIST

Date Submitted _____ Name of Project _____

Contact and Telephone _____

___ Electronic copy and three complete sets of construction site plan drawings

___ Electronic Copy and three complete sets of building plan drawings

___ Stormwater review fee (\$300.00)

___ Completed Stormwater Permit Application

___ Electronic Copy and two complete sets of stormwater management drawings and calculations

___ Electronic Copy and three complete sets of utility site plan drawings

___ Electronic Copy and three sets of landscape drawings and proposed buffering

___ One copy of an approved encroachment agreement with NCDOT

___ One copy of an approved erosion control plan

___ One copy of an approved water extension plan from the Division of Environmental Health

___ One copy of an approved wastewater collection system extension from NCDENR

___ When located within the 100-year flood plain one copy of the delineated flood boundary

___ Certification, written and signed by the development site owner of record that such owner formally consents to the proposed development

___ Site Plan Review Fee (Civil Drawings) \$550.00

All Subdivisions; group developments; all commercial developments

*Individual residential plot plans are exempt due to the lots being reviewed with the subdivision review.

___ Building plan review fee

- Plan Review including the Re-review is \$250.00 and is non-refundable for construction up to \$20,000. (Including Residential and Commercial)
- Plan Review including the Re-review is \$350.00 and is non-refundable for construction over \$20,000. (Including Residential and Commercial)