

Town of Spring Lake  
Work Session Meeting of the Board of Commissioners  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

August 26, 2024

**MINUTES**

6:00 pm

The Spring Lake Board of Commissioners held a work session meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Pro Tem Soña L. Cooper presiding.

**Board Members Present:** Commissioner Robyn Chadwick  
Commissioner Marvin Lackman  
Commissioner Raul Palacios  
Commissioner Adrian Thompson

**Others Present:**

Carly Autry, Town Clerk  
Banard Lemon, Administrative Assistant  
Detective Brandyn Lyles, Spring Lake Police Department  
James Overton, Finance Director  
Jon Rorie, Town Manager

**1. Call to order**

Mayor Pro Tem Cooper declared a quorum and called the meeting to order.

**2. Invocation and Pledge of Allegiance**

Pastor Marsh gave the invocation and led the Pledge of Allegiance.

**3. Additions or Deletions**

None

**4. Approval of Agenda**

**Action:** Approval of the August 26, 2024, Work Session agenda with no additions or deletions.

**Motion by:** Commissioner Chadwick

**Second by:** Commissioner Palacios

**Vote:** Unanimous

**5. Approval of Consent Items**

**Action:** Approval of Reassigning Mayor Pro Tem Soña L. Cooper as the Ex-officio for the Board of Adjustment from Commissioner Robyn Chadwick.

**Motion by:** Commissioner Palacios

**Second by:** Commissioner Chadwick

**Vote:** Unanimous

## 6. Public Comment

None

## 7. Presentations

None

## 8. New Business

a. BA-6 – Myers Engineering PLLC – Finance Director James Overton – Mr. Overton detailed the need to contract with Myers Engineering to provide services for the Water and Sewer fund on an hourly basis. The total yearly bid was \$125,000, with adjustments made from salaries to service expenses without changing the overall department budget.

**Action:** Approval of BA-6 – Myers Engineering PLLC.

**Motion by:** Commissioner Lackman

**Second by:** Commissioner Palacios

**Vote:** Unanimous

b. Capital Project Ordinance, Wastewater Treatment Plant Equipment Rehab Capital Project – Finance Director James Overton – Mr. Overton described receiving a \$500,000 Grant from the North Carolina Department of Environmental Quality, requiring a \$25,000 match. This Grant aims to repair and replace equipment at the Wastewater Treatment Plant, with the adoption of an Ordinance necessary to receive the Grant.

**Action:** Approval of Capital Project Ordinance, Wastewater Treatment Plant Equipment Rehab Capital Project.

**Motion by:** Commissioner Palacios

**Second by:** Commissioner Thompson

**Vote:** Unanimous

c. 2024-13 Resolution Accepting the Offer from North Carolina Environmental Quality for American Rescue Plan (ARP) Funding for an Asset Inventory and Assessment Study – Finance Director James Overton – The Town received three (3) distinct Grants from the North Carolina Department of Environmental Quality. Each Resolution needed approval to accept last year's awarded Grants officially, which is reflected in agenda item 8c. through 8e.

**Action:** 2024-13 Resolution Accepting the Offer from North Carolina Environmental Quality for American Rescue Plan (ARP) Funding for an Asset Inventory and Assessment Study.

**Motion by:** Commissioner Thompson

**Second by:** Commissioner Palacios

**Vote:** Unanimous

d. 2024-14 Resolution Accepting the Offer from North Carolina Environmental Quality for American Rescue Plan (ARP) Funding for a Merger Regionalization Feasibility Study – Finance Director James Overton

**Action:** 2024-14 Resolution Accepting the Offer from North Carolina Environmental Quality for American Rescue Plan (ARP) Funding for a Merger Regionalization Feasibility Study.

**Motion by:** Commissioner Chadwick

**Second by:** Commissioner Lackman

**Vote:** Unanimous

e. 2024-15 Resolution Accepting the Offer from North Carolina Environmental Quality for American Rescue Plan (ARP) Funding for the Wastewater Treatment Plant Rehab – Finance Director James Overton

**Action:** 2024-15 Resolution Accepting the Offer from North Carolina Environmental Quality for American Rescue Plan (ARP) Funding for the Wastewater Treatment Plant Rehab.

**Motion by:** Commissioner Chadwick

**Second by:** Commissioner Lackman

**Vote:** Unanimous

f. 2024-16 Resolution Declaring Surplus of Various Vehicles and Pieces of Equipment – Finance Director James Overton – Mr. Overton explained that specific vehicles and equipment needed to be declared surplus for sale as they were no longer usable by the Town. An outdated 2008 Ford F150 was also included pending repair viability.

**Action:** 2024-16 Resolution Declaring Surplus of Various Vehicles and Pieces of Equipment.

**Motion by:** Commissioner Chadwick

**Second by:** Commissioner Lackman

**Vote:** Unanimous

g. Mayor's Report – Mayor Kia Anthony – In Mayor Anthony's absence, Mayor Pro Tem Cooper presented the Mayor's report. She announced August and some of September's birthdays of Town staff.

h. Board of Commissioners Report – Spring Lake Board of Commissioners – First, Mayor Pro Tem Cooper acknowledged recent events, such as the first day of school and back-to-school engagement from Commissioners and community members. Second, Mayor Pro Tem Cooper acknowledged Commissioner Chadwick as a teacher on her first day back to school. Last, Mayor Pro Tem Cooper took a Point of Privilege and acknowledged Commissioner Palacios and Commissioner Chadwick's children starting middle school. Commissioner Thompson asked everyone to drive safely while driving through neighborhoods due to school being back in session. Commissioner Lackman's updates are provided in **Attachment A**. First, Commissioner Palacios acknowledged Mayor Pro Tem Cooper filling in for Mayor Anthony. Last, Commissioner Palacios stated the Town Clean-up hosted by the Appearance Committee is Saturday, September 21, 2024, at the Spring Lake Recreation Center starting at 9:00 am. Commissioner Chadwick stated the Pink D.Y.M.O.N.S. 5K Cancer Walk/Run and Community Festival is Saturday, September 28, 2024, at 8:00 am here at Town Hall and there is still a chance to register to participate or to become a vendor.

i. Manager's Report – Town Manager Jon Rorie – Mr. Rorie provided an update on the status of ongoing projects and developments, including planned rock installations at the traffic circle.

j. Town Attorney Report – Town Attorney Michael Porter – Attorney Porter was absent.

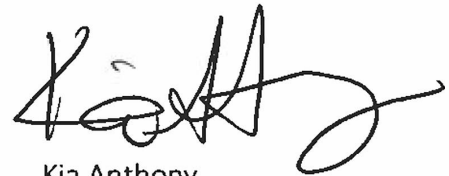
**9. ADJOURNMENT**

**Action:** There being no further business to come before the Board, Mayor Pro Tem Cooper adjourned the meeting at 6:24 pm.

ATTEST:

  
Carly Autry  
Town Clerk



  
Kia Anthony  
Mayor