



**Town of Spring Lake
Stormwater Management Permit Application**

GENERAL INFORMATION

| |
|--|
| Project Name: |
| Street Address: |
| Directions to project (from nearest major intersection): _____ _____ |

PERMIT INFORMATION

| |
|--|
| Specify whether the project is: <input type="checkbox"/> New Project <input type="checkbox"/> Modification to Existing Permit: _____ |
| Type of Project: <input type="checkbox"/> Exempt- project is less than one acre and is not part of a larger development that is greater than 1 acre and more than 24% impervious surface <input type="checkbox"/> Low Density – project is greater than one (1) acre with less than 24% impervious surface <input type="checkbox"/> High Density – project is greater than one (1) acre with 24% or more impervious Surface |

CONTACT INFORMATION

| | | | |
|---|-------|-----|--|
| Applicant Information (person, corporation, etc. who owns the project) | | | |
| Name: | | | |
| Address: | | | |
| City | State | Zip | |
| Phone | Email | | |

| | | |
|---|-------|-----|
| Owner/Signing Official Information (person legally responsible for facility compliance) | | |
| Owner/Signing Official Name: | | |
| Owner/Signing Official Address: | | |
| City | State | Zip |
| Phone | Email | |
| Contact Person Information (optionally list any person who can answer questions about the project on the owners behalf – contractor, engineer, etc.) | | |
| Name | | |
| Address | | |
| City | State | Zip |
| Phone | Email | |

PROJECT INFORMATION

| |
|--|
| Total Property Area (sqft) |
| Existing Impervious Surface Area with property area (sqft) |
| Proposed Impervious Surface Area within Property Area (sqft) |
| Project Percent of Impervious Surface Area |
| Please describe how stormwater runoff will be treated (attach additional pages if necessary) |

Type of stormwater BMP's proposed for this project

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Bioretention Area | <input type="checkbox"/> Disconnected Impervious | <input type="checkbox"/> Dry Detention Basin | <input type="checkbox"/> Filter Strip/Level Spreader |
| <input type="checkbox"/> Grass Swale | <input type="checkbox"/> Infiltration Basin | <input type="checkbox"/> Infiltration Trench | <input type="checkbox"/> Permeable Pavement |
| <input type="checkbox"/> Rainwater Harvesting | <input type="checkbox"/> Rooftop Runoff Management | <input type="checkbox"/> Sandfilter | <input type="checkbox"/> Stormwater Wetland |
| <input type="checkbox"/> Underground Detention System | <input type="checkbox"/> Wet Detention Basin | <input type="checkbox"/> Other (specify | |

Complete the following information for each stormwater BMP drainage area. If there are more than two drainage areas in the project, attach an additional sheet with the information for each area provided in the same format as below. Low density projects may omit this section.

| Basin Information | BMP # | BMP # |
|-------------------------------------|-------|-------|
| Receiving Stream Name | | |
| Receiving Stream Index # | | |
| Stream Classification | | |
| WSWS Status | | |
| Total Drainage Area (sqft) | | |
| On-Site Drainage Area (sqft) | | |
| Off-Site Drainage Area (sqft) | | |
| Total Impervious Area (sqft) | | |
| Buildings/Lots (sqft) | | |
| Impervious Pavement (sqft) | | |
| Pervious Pavement (sqft) | | |
| Impervious Sidewalk (sqft) | | |
| Pervious Sidewalk (sqft) | | |
| Other (sqft) | | |
| Future Development (sqft) | | |
| Existing Impervious to remain(sqft) | | |
| Percent Impervious Area (sqft) | | |

Application Checklist (please make sure all required items are included at submittal)

- Completed Stormwater Permit Application Form
- Permit Application Processing Fee - \$250 (not required for low density projects under 1 acre)
- One (1) copy engineering plans (see attached for checklist)
- Property Owner Authorization Form (if applicant/signing official is not property owner)
- Draft Operations and Maintenance Agreement plus addendum for each BMP proposed
- Low Density Supplement Sheet (for Low Density Projects only)

APPLICANT'S CERTIFICATION

I, _____ (print or type applicant name) certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the Town of Spring Lake Post Construction Stormwater Ordinance.

Signature

Date



**Town of Spring Lake
Stormwater Permit Supplement
Property Owner Authorization Form**

I, _____ (print or type property owner name),
certify that I own the property identified in this permit application, and thus give permission to
_____ (print or type name of applicant) to develop the
project as currently proposed. A copy of the lease agreement or pending property sales contract has
been provided with the submittal, which indicates the party responsible for the operation and
maintenance of the stormwater system.

As the legal property owner I acknowledge, understand, and agree by my signature below, that if my
designated agent (Applicant) dissolves their company and/or cancels or defaults on their lease
agreement, or pending sale, responsibility for compliance with the Town of Spring Lake Stormwater
Permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify
the Town of Spring Lake immediately and submit a completed Name/Ownership change form within 30
days; otherwise I will be operating a stormwater treatment facility without a valid permit.

Signature

Date

I, _____ a Notary Public for the State of
_____, County of _____, do hereby certify that
_____ personally appeared before me this day of
_____, 20_____, and acknowledge the due execution of the application for a
stormwater permit. Witness my hand and official seal,

My commission expires: _____



Town of Spring Lake
Stormwater Engineer Plans Checklist

The following items are required on engineered plans submitted with stormwater permit application:

- Development/Project Name
- Engineer Name and Firm
- Legend
- North Arrow
- Scale (bar and numerical)
- Revision Number and Date
- Existing and proposed property boundaries (including right-of-way boundaries)
- Existing and proposed easements
- Location map with named streets or NCSR numbers
- Original contours
- Proposed contours
- Wetland Information (or note on plans that wetlands are not located on property)
- Mean High Water Table Elevation
- Existing and proposed structures, paved areas, sidewalks and other impervious surface
- Location, size, length, inverts and slopes shown for all proposed stormwater pipe (can be in table if necessary)
- Information for each stormwater BMP to include (as applicable):
 - Drainage Area
 - Designed rainfall depth
 - Dimensions of all basins, channels, chambers, etc.
 - Slope of channel and basin walls
 - Peak Flow Calculations
 - Storage Volume
 - Drawdown time
 - Basin elevations
 - Soils Information
 - Landscaping/Planting information