

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

August 24, 2015

MINUTES

7:02 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

Board Members Present: Mayor Pro Tem James O'Garra
Alderman James Christian
Alderwoman Densie Lucas
Alderwoman Fredricka Sutherland

Others Present:

Tad Davis, Town Manager
Byron Blumenfeld, Water Resources Director
Rosa Henegan, Human Resources Director
John Kleinert, Director of Streets, Grounds and Sanitation
T.J. McLamb, Fire Chief
Butch Watson, Interim Finance Director

Tony Buzzard, Town Attorney
JC Combs, Interim Recreation Director
Paul Hoover, Director of Public Works
Troy McDuffie, Police Chief
Doris Snider, Senior Center Director
Rhonda Webb, Town Clerk

2. Invocation

Alderwoman Lucas gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

Alderwoman Sutherland requested to delete Items 9e, 9f, 9g to allow the Board more time to review the policies.

Action: The Board approved a motion to delete items 9e, 9f and 9g from the agenda.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

5. Approval of Agenda

The Board approved the amended agenda.

Action: The Board approved a motion to approve the agenda as amended.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the August 10, 2015 Regular Meeting
- b. Certificate of Sufficiency, Harkins Annexation

c. Trick or Treat Hours 2015

Action: The Board approved a motion to approve the consent items: Minutes for August 10, 2015 Regular Meeting, Certificate of Sufficiency and Trick or Treat Hours.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

7. Public Forum

Michael Welch, 15 Spring Avenue, Apt. 16, spoke regarding the youth of Spring Lake. He suggested charging for the movie night to recoup some money. He would like to see Spring Lake enforce the curfew to help keep kids off the street and out of trouble.

Debora Clyde, 104 Alexander Lane, asked the Board to rethink their support of community events especially with the Chamber. She provided the Board with a summary of what the Chamber has been involved with over the past several years and highlighted the impact that the Chamber and others has had on the Town. She implored the Board to see investing in community events as an investment in the lifeblood of the community instead of a waste of resources and as an investment in our town.

8. Presentation

a. Certificate of Achievement, Gold Medal Junior World Team Basketball

Mayor Rey presented Joel Jones and Antonio Jones with certificates of achievement for their outstanding accomplishment of winning a Gold Medal in the AAU 16U Basketball World Games.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Feasibility Study, Harkins Annexation

Mr. Rooney presented the Board with the feasibility study for the Harkins Annexation request. He reported the property is located immediately south and adjacent to the Goins Property that was recently annexed on Highway 87. There is no significant cost to the Town to provide services to the property. Connection to the water and sewer system is the financial responsibility of the property owner. The anticipated property tax is approximately \$660.

(A copy of the agenda memo and feasibility study is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Manager's Updates

Mr. Davis reported the following:

- Hope to have a revised budget for the Senior Enrichment Center by the next meeting and hope to have nominees for the Senior Enrichment Committee at the next meeting as well.
- The state audit is ongoing. Auditors are happy with the support the Town has provided to them. They will continue to be here for some time.
- Hope to have a contract for the compression study by next week.
- The Chamber contract for Economic Development is in the final stages of development and I anticipate having that at the next meeting.
- We have had a great start of the fall youth athletics program season. Parks and Recreation has done a great job getting everything ready for the fall season.
- This past Friday evening was the third movie night of the summer. We hope to continue this event next summer.
- The Police Department sponsored a car show on Saturday. For those who were not there, I recommend you look at the Town's Facebook page to see the Mayor in action in the dunking booth. The Police and Fire also did a great job with the Pop-With-A-Cop event as well.

- Don't forget the Farmer's Market on Chapel Hill Road.

Alderwoman Sutherland thanked Woodland West for the "Going Back to School" give-a-way event. She thanked Officer Sutton for attending the event.

9. New Business

a. Resolution (2015) 8, Spring Lake Senior Enrichment Program Advisory Committee

Mr. Davis presented Resolution (2015) 8 to create a Senior Enrichment Program Advisory Committee to promote senior enrichment activities and programs within the Town of Spring Lake.

Alderman Christian stated he thinks this is a great committee but would like to see us create a Veteran's Advisory Committee. He also would like to add two teen positions to the Recreation Advisory Committee.

Action: The Board approved a motion to approve Resolution (2015) 8.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo, Senior Enrichment Program Advisory Committee Charter and Resolution (2015) 8 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

b. Resolution (2015) 9, Approving Annual Audit Contract

Mr. Watson presented Resolution (2015) 9 and advised the Town received four quotes for audit services. He, Mr. Davis and Mr. Hoover reviewed the RFPs and recommend the Board approve S. Preston Douglas & Associates, LLP as the Town's audit firm. He stated one of the things that they looked for is if the firm has fraud examiners and a firm that will be here the entire time during the audit.

Alderwoman Sutherland expressed concern with not being given the opportunity to look at the RFP responses and allowing the Board to help determine which firm we will pick. Mr. Watson stated he will be happy to share the responses and spread sheet with the Board.

Action: The Board approved a motion to approve Resolution (2015) 9.

Motion by: Alderwoman Lucas

Second by: Mayor Pro Tem O'Garra

Vote: 3-1

Yes

No

Mayor Pro Tem O'Garra

Alderwoman Sutherland

Alderman Christian

Alderwoman Lucas

(A copy of the agenda memo, audit contract, engagement letter and Resolution (2015) 9 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

c. Resolution (2015) 10, Bank Signature Card

Mr. Watson presented Resolution (2015) 10 and requested that the Board approve it to add Town Manager Mr. Davis to the bank signature card. The resolution also authorizes the removal of Interim Town Manager Andrew Wilkison from the bank signature card.

Action: The Board approved a motion to approve Resolution (2015) 10.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment six.)

d. Budget Amendment 2016.3, Spring Lake Chamber of Commerce Fall Festival

At the August 10, 2015 Regular Board Meeting, the Board approved a request from the Spring Lake Chamber of Commerce for \$5,000 to sponsor the Chamber's Fall Festival. This Budget Amendment is a housekeeping measure to officially transfer the approved funds to the Chamber.

Action: The Board approved a motion to approve Budget Amendment 2016.3.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2016.3 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

e. Resolution (2015) 11, Purchasing and Contracting Policy Amendment

This item was deleted from the agenda.

f. Resolution (2015) 12, Purchasing Cards Policy Amendment

This item was deleted from the agenda.

g. Resolution (2015) 13, Employee Travel Policy Amendment

This item was deleted from the agenda.

h. Resolution (2015) 14, Lease Agreement with Spring Lake Chamber for Use of Facility

Mr. Davis presented Resolution (2015) 14 for the Board's approval. He stated the lease is for space within the Town Hall for the Chamber's use at the cost of \$1 per month. The contract is a 12-month contract beginning September 1, 2015.

Action: The Board approved a motion to approve Resolution (2015) 14.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, Proposed Lease Agreement and Resolution (2015) 14 is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

i. 2014 AFG Grant Award

Chief McLamb requested the Board approve the 2014 AFG Grant award of \$223,600. The Town's match is \$10,647. The Fire Department does not have the matching funds in the current budget and recommends using Fund balance to meet the Town's match. He advised he expects to sell the old air packs for approximately \$8,000. The grant can be used to purchase equipment. The Fire Department would like to use it to replace air packs, RIT packs and an aging air compressor.

Action: The Board approved a motion to accept the AFG Grant and fund the corresponding match.

Motion by: Alderman Christian

Second by: Alderwoman Sutherland

Vote: Unanimous

(A copy of the agenda memo and grant notification email is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

Mayor Rey announced that school starts back tomorrow and we want to be mindful of the little children on the streets getting ready for school.

10. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 7:41 p.m.

Motion: Alderman Christian

Second by: Alderwoman Lucas


Vote: Unanimous



Rhonda D. Webb

Rhonda D. Webb, MMC, NCCMC
Town Clerk

ATTEST:


Chris V. Rey
Mayor