

Town of Spring Lake  
Work Session Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

February 8, 2021

MINUTES

6:00 pm

The Board of Aldermen held a work session meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Larry G. Dobbins presiding.

**Board Members Present:** Mayor Pro Tem Taimoor Aziz  
Alderwoman Sofia Cooper (via Zoom)  
Alderwoman Jackie Jackson  
Alderman James O'Garra  
Alderwoman Fredricka Sutherland (via Zoom)

**Others Present:**

Adam Lindsay, Interim Town Manager  
Jonathan Charleston, Town Attorney  
Catherine Bamba, Attorney (via Zoom)  
Heather James, NCLM Human Resources Consultant (via Zoom)  
Monica Jackson, NCLM Senior Assistant General Council (via Zoom)  
Justin B. Hembree, Mid-Carolina Council of Government  
Tracee Moore, Teacher, Manchester Elementary School  
Gay Tucker, Finance Director  
Jason Williams, Fire Chief  
Troy McDuffie, Police Chief  
Parks and Recreation Director, Jay Graves  
Debora Johnson-Hudson, Town Clerk  
Melissa Pereira, Deputy Town Clerk  
Banard Lemon, Audio Visual Coordinator

**2. Invocation and Pledge of Allegiance**

Alderman O'Garra gave the Invocation and led the Pledge of Allegiance.

**3. Approval of Agenda**

**Action:** Approval of the February 8, 2021 Board of Aldermen Work Session Meeting.

**Motion by:** Alderwoman Jackson

**Second by:** Mayor Pro Tem Aziz

**Vote:** unanimous

**4. Approval of Consent Items**

**Action:** Approval of consent items for January 25, 2021 Regular Meeting minutes.

**Motion by:** Alderwoman Jackson

**Second by:** Mayor Pro tem Aziz

**Vote:** unanimous

## 5. Presentation

### Tracee Moore -Free Little Library

Ms. Tracee Moore, a Kindergarten Teacher at Manchester Elementary gave a presentation on Free Little Libraries. She stated she would like to have a Free Library set up at the Spring Lake Recreation Center. The goal is to get children and families excited to read together. Ms. Moore stated that the books are not required or needed for return due to COVID. Ms. Moore stated the idea is for families to take a book and add it to their personal library. Ms. Moore explained fundraising will take place via DonorsChoose.org, an online charity for public schools for the library and books. Ms. Moore stated the Donors Choose total project is funded at \$873 and waiting on delivery. Ms. Moore asked if anyone had any questions? Alderwoman Sutherland asked if she was interested in networking with other individuals who had the same desire with the children and books? Ms. Moore stated absolutely. Alderwoman Sutherland thanked Ms. Moore for bringing her project to Spring Lake. Alderwoman Cooper thanked Ms. Moore, and stated she would donate books for the Little Library. Alderwoman Jackson asked if there was another location for the Little Library? Ms. Moore stated hopefully in the next month or by the summer there will be. Alderwoman Jackson stated she could donate two to three cases of books. Mayor Dobbins stated he would also make a contribution. Ms. Moore was thankful for the help.

### North Carolina League of Municipality

Ms. Heather James, and Ms. Monica Jackson started with a disclosure and stated she serves as a neutral party. Ms. James gave a little history and a presentation on the Council-Manager form of Government for Spring Lake. She stated the Municipal Charter is the ultimate authority. Ms. James discussed Spring Lake's form of government, and the powers and duties of the Town Manager, which is a statutory position. She talked about the two forms of government with the first being Mayor/Council and the second being Council/Manager. The Town Manager appoints and suspends/removes all officials or employees not elected or appointed by the Board of Aldermen. There are three statutory positions and they are Town Manager, Town Attorney and the Tax Collector. For the town clerk only 25% of clerks report to the Board. Most clerks report to the Manager. Spring Lake is really unique in the fact that finance reports to the Board. She stated that she has researched and not found any town where finance reports to the Board and stated this is really unique. This could be a challenge for the Manager and Finance Director and really doesn't jive well. She recapped the five positions the Board is responsible for. The only way to change the Town Clerk and Finance Director to report to the Town Manager is through a charter change which is taken to the general assembly with a local act. You would have to work with the General Assembly and get a bill to the house by Feb. 25<sup>th</sup> and to the Senate by March 1<sup>st</sup>. Ms. James discussed consolidation of functions. Hiring/Firing powers of the manager - It is important that managers have this power and authority. The Board sets policy and the Manager is required to implement and facilitate policy. If he can't direct his/her employees it makes it difficult. Alderman O'Garra asked does the Manager report to the attorney? Ms. James stated no. Alderwoman Sutherland stated he can speak to the Attorney according to the towns business. Ms. James stated the Manager can seek council from the Town Attorney, but the Town Attorney serves at the pleasure of the Board. Ms. Jackson stated at an ethical standpoint the client of the Attorney is not of the Board, it is the town, the entity. The Attorney and the Manager should be able to collaborate. Alderwoman Jackson asked with the charter saying the Town Manager does the hiring and firing, when is the Board allowed to step in and take over that position? Ms. James stated the only power of the Board is the hiring and firing of the five positions which include the Town Manager, Finance Director, Town Attorney, Town Clerk and Tax Collector. Alderwoman Jackson asked what are the repercussions when the Board does just that and decides to take a vote to do just that. Ms. Jackson stated you still have Federal

Law like title VII if there was a constitutional violation based on gender or race. The Board has to adhere to all federal and state laws. In NC to fire someone it has to be for a legitimate discriminatory reason. In NC State case law, you can't fire someone in violation of public policy for instance someone that is a whistleblower. Alderwoman Jackson asked does the League help the town if an employee sues? If the town has insurance with the league Ms. Jackson stated yes, if you feel like there is a claim out there you need to report it better sooner than later so they can open up a file. Alderwoman Jackson asked are we allowed to do that on our own? do an investigation, talk to the other side, own our own? Ms. Jackson stated you have a contractual agreement of insurance with the League and you are obligated to report it. As a matter of practice, you should allow the league to drive the boat and there is room in the boat for participation from specific members of the staff or Board with factual knowledge of the case. I would leave it to the adjuster to direct the investigation. You don't want to take on an internal investigation with an employment matter without the guided hand of someone who knows what they are doing. Mr. Charleston asked are you suggesting Local Government does not have general authority to do internal investigations without contacting the League? No, I am saying if you are self-insured up to ten million dollars you can pretty much do what you want to do, but with an insurance contract, they are going to be a lot more stringent. Mr. Charleston said he had two things he wanted to address with the first being with respect to the policy the League has. Can you explain the issues and certain exclusions because all matters and claims are not covered by the League, under the insurance policy, is that correct? Ms. Jackson stated the property and casualty insurance covers all auto premises, public officials' liability, and Law Enforcement liability. Ms. Jackson stated that this is another very important reason to report this to the adjuster so they can make that determination. Ms. James added there is always policy exclusions if something does arise. The best thing to do is give us a call and let us work through it and we have a program where we can give free five hours of employment advice to the Town Attorney or the Board. Ms. Jackson stated if you do go through that program and file a claim an Attorney will be assigned to your case and if you follow their advice and you still get sued you don't have to pay a deductible. The Town of Spring Lake's deductible is \$10,000 and the most Spring Lake would pay is \$5,000, not including damages. We almost always provide you a defense to help resolve your claim. Alderman O'Garra asked if an employee is trying to sue the town, our best bet is to contact you? Ms. Jackson stated our goal is to try to mitigate the claim before it actually occurs and we have been very successful. We would much rather mitigate a law suit than for Spring Lake to have a law suit. Ms. James discussed the powers of the Town Manager hiring and firing policy. The Board adopts a personnel policy and outlines what steps will need to be followed. The Manager is held to the policy adopted by the Board. The personnel policy is an employee's property and if you don't provide due process to an employee, you miss a step or violate your own policy you make yourself look bad in front of a judge. Alderwoman Sutherland asked if HR qualification and the process of the employee should have good documentation? Ms. James stated yes, because this is one of the common errors and you must have documentation in their personnel files. Alderwoman Sutherland asked does the employee have the right to look in their personnel file? Ms. James stated yes but the employer can set parameters including normal business hours, making appointments, and you have the right to have a staff person there so they aren't left alone with their personnel file. There are also portions of their personnel file that by statute they might not be entitled to see and you would want to pull. That is a matter of statutory interpretation. Alderwoman Sutherland asked does HR keep the Town Manager's personnel file? Ms. Jackson stated yes, and the Board has the right to look at the Manager's file as a whole entity. Ms. Jackson stated the name of the game is to follow your policy. Statute is really important. Ms. James read G.S. 160A -148.2 and explained. Ms. James stated council members should not interfere with personnel matters outside the positions appointed by the Board. Ms. James stated if you have an issue with an employee that reports to the Manager, go to the Manager first. Ms. Jackson added the best practice is to have a closed session so all Board members are on the same page and aware. Board members act as a body, not as an individual. Alderwoman Jackson asked when Board members overstep their boundaries and make threats to the Manager and fear to the town

Manager if they don't do something they ask pertaining to employees, is there punishment for such actions under any General Statues where a Board member is using his power to put fear into the Town Manager? Ms. James stated its contrary to the statues but there is no criminal or civil penalty, however, now the Manager has a legal claim against the town. Is the whole Board liable? More or less, the case can be covered not the person. That person may hire their own counsel which can be very expensive. Mr. Charleston raised concerns that the presentation that's going on seems to be crossing the line in personnel matters involving the town that could subject us to risk, and if we continue this discussion the Board will need to go into closed session. Alderwoman Jackson stated nobody would have known if you (Mr. Charleston) would have not stated we go in closed session because nobody knows what's going on with personnel because we are always behind closed session. By you (Mr. Charleston) bringing it out in the open session, you are giving an idea to the audience that we may be talking about a particular subject. Alderwoman Jackson stated we are only asking questions, and that you brought it out to the community that there may be a possibility that we are talking about a situation. Alderwoman Jackson stated that should have never been done nor does it even sound good on your part of you being the town attorney. Alderwoman Jackson stated all we are doing is asking questions and we didn't name names or name situations; I'm only asking questions. Alderwoman Jackson stated asking general questions does not constitute going into closed session and it doesn't make any sense. Mayor Dobbins stated if it's the board's pleasure because we do have five attending tonight, Mayor Dobbins asked what is the board's pleasure? Mayor Dobbins asked does the Board by consensus want to end this and take it into closed session or continue? Alderwoman Jackson stated no because then we are admitting that we are talking about personnel or doing something suspicious. Alderwoman Cooper asked can we do a consensus to finish the presentation without questions and if there are questions, we submit them to Ms. James or Ms. Jackson to answer later. Ms. James stated that Board members should shy away from giving directives to the employees and Board members should not be giving tasks to the employees individually, the Board works as a whole.

Ms. James stated the most important powers of the Town Manager is to prepare and submit the annual budget and finance and this would be a challenge if the Manager worked for the Board. Ms. James briefly talked about ICMA. Ms. James asked if there are any questions and you can submit in writing. Ms. Jackson stated we are willing to help anyway we can if you are interested in changing your charter. We can put you in touch with a lobbyist. Ms. James and Ms. Jackson left the zoom meeting after their presentation.

## 6. Old Business

### Town Manager's Search

Mr. Lindsay discussed whether or not to retain the services of a private third-party entity at a cost of around \$15,000. There was some discussion about the price tag and trying to hold our cost down. Mr. Lindsay stated he reached out to Mr. Durham about his options and to see what he was proposing and I called around to see what other options are out there. I spoke with the NCLM also, but they are having their own challenges in finding Interim Town Managers. In the meantime, we also have a relationship we have begun with Justin Hembree from the Mid Carolinas who are currently helping us with our finance department, and also asked Mr. Hembree if he could provide services to recruit a Town Manager. Mr. Lindsay asked if it's appropriate for Justin Hembree to address the Board. Mr. Lindsay stated It's important for the Board to make a decision soon and begin this process. Mr. Lindsay stated the COG has staying power and is in this for the long run to help Spring Lake. Mr. Hembree came forward to answer questions. He stated he has been with Mid Carolina for a year and are going through a process to revamp services to help our community. Mr. Hembree stated they could provide manager recruitment and selection services for the Boards by posting the job ad, receiving the resumes, scoring process, qualification process, and bring information back to the board. Mr. Hembree stated they could

help with recommendations and who we think you should interview. Mr. Hembree stated he would be vested in Spring Lake in hiring the next Manager with the most professional, qualified person we can find. Alderwoman Jackson asked how much is the cost? Mr. Hembree stated the cost is \$50 an hour and that he would be the staff person working with you all to start the process. Mr. Hembree stated overall this would take 40-50 hours of time to accomplish. You are looking between \$2000 - \$2500 and I understand this is much less but Cumberland County has budgeted funds to help. Mr. Lindsay added there will be some additional cost to include recruitment and advertising. For each posting you are looking at \$200 - \$500. Mr. Lindsay added there could be additional hotel cost for someone coming from far away. Mr. Hembree stated Mr. Lindsay recommended that we get the process started as soon as possible. Mr. Lindsay suggested that two Board members at a time could meet with Justin and give him feedback of what you all as a Board are looking for in a Town Manager. Alderman O'Garra stated Mr. Lindsay is trying to get us started in the right direction, and that we should do a consensus and make this happen. Alderwoman Sutherland would like contact information from Justin Hembree. Alderwoman Cooper stated that we should contact Mr. Durham and have a conversation with him. Alderman O'Garra stated that the Manager did ask the Board if Mr. Hembree could speak about another opportunity because of the cost with the other recruiter. Alderwoman Jackson stated we can't vote tonight because we don't have a contract from Mr. Hembree but we should move on to start the process. Mayor Dobbins suggested that the Board, no more than two at a time spend time with Mr. Hembree and Mr. Durham and compare because price is a concern. Alderwoman Jackson stated we have already talked to Mr. Durham with hiring the Interim Town Manager, and the money he is requiring is too much and Mr. Hembree is lower. Mayor Dobbins stated that Board members need to make a decision next Board meeting. Mr. Lindsay discussed the process, cost, and qualifications that the Board needs to decide on hiring a Town Manager. Mr. Charleston reiterated. Mr. Lindsay asked the Board to determine what you are looking for in a Town Manager's qualifications and do you want a regular interview. Mayor Pro tem Aziz stated an interview would be sufficient. Alderwoman Sutherland stated she thinks it's great but we need a working documentation from Mr. Hembree so that we can look at it before we make our decision. Alderwoman Cooper stated her concern is this was not on the agenda and there is no written proposal and she would like to see Mr. Hembree's documentation as well. Alderwoman Cooper stated she thought it would be wrong to dismiss Mr. Durham without a conversation with him. Alderwoman Jackson referenced the Board agenda but we should be able to do a consensus to move forward. Mayor Dobbins reiterated what Mr. Lindsay had originally stated. Alderwoman Jackson stated we need to get the process going because we don't know how long our Interim Town Manager will be here. Mayor Dobbins stated the consensus would be to carve out some time to come talk to Mr. Hembree or give him a call and at the next Board meeting we can make a decision. Mr. Charleston asked are you comparing apples to apples and what are you looking for? Mr. Lindsay said he will reach out to each of you but the challenge is not knowing what you want. We have got to be able to tell these outside parties what it is we are looking for. The process is one but what are you looking for as far as skills, advertisement, etc. Does anyone want an assessment or interview level? All agreed on an interview. Alderwoman Sutherland asked for a working documentation and we do need to move forward. Alderwoman Cooper concurred with Alderwoman Sutherland. Alderwoman Cooper stated we have been through this process quite a few times and we can't put a price on it. I think we have to get it right, selecting the right manager this time. The consensus was to allow Mr. Lindsay to proceed.

#### Discussion and Clarification of the Audit Committee

Mr. Lindsay discussed that's it's very important for the Board to know the finances of the town. Mr. Lindsay discussed the audit committee and understanding our finances. Mr. Lindsay said that the approach to the audit committee is to become more of an ad hoc committee and meet one to two times with the guidance of staff to establish the schedules, with specific reporting dates and hold staff accountable of the budget and audit and how they are prepared and presented to you. Mr. Lindsay clarified by the Local Government Commission (LGC)

that the town needs to have financial policies in place.

Mr. Lindsay stated the audit committee does not need to meet on a monthly basis. Mayor Dobbins stated we only need one more volunteer. Alderwoman Cooper volunteered.

#### Discussion of reopening plans and strategies for Recreation Center

Mr. Jay Graves discussed the reopening strategy for the Recreation Center. Mr. Graves discussed the North Carolina Recreation Center's research study 80% have outdoor facilities open such as parks, trails, and outdoor sports and shows increase of outdoor activities. Phase 1- Mr. Graves stated we are prepared to open February 12<sup>th</sup> at 7:30 a.m. which will include outdoor activities, no organized sports. We would not exceed 50 people. Mr. Graves explained the safety precautions and guidelines that will be enforced. Phase 2 – March 29<sup>th</sup>, strictly outdoor with track, field and clinics with no more than 10 participants. All will be required to wear a mask, take temperature and sign a liability form. A COVID form will need to be completed. Each coach will be required to watch a safety video. Mayor Pro tem Aziz asked what will be the cost to reopen, and do we have resources and manpower? Mr. Graves estimated \$2,000 to reopen but have saved \$5,000 since COVID, and that includes sanitization products. Mr. Graves stated employees are still working but in other departments. Mayor Pro tem asked why the gym isn't included? He stated because it's indoors. Alderwoman Sutherland agrees with the reopening of the Recreation Center. Alderwoman Sutherland asked about the status of the Boys and Girls Club? Mr. Graves stated he has spoken with the Director, but he has to implement and enforce their restrictions and guidelines. Alderwoman Cooper stated she is excited that the parks are opening back up and she would like to donate 150 masks to the recreation center for anyone who doesn't have a mask. Mayor Pro tem Aziz asked the Town Manager and Town Attorney would there be liabilities waivers for people who wanted to participate? Mr. Charleston stated we did discuss liability waivers and Mr. Graves stated we are using the liability waivers. Mr. Charleston asked to review a copy of the liability waiver used by the recreation center.

**Action:** Approval of opening parks and recreation based upon the presentation from Mr. Graves.

**Motion by:** Alderwoman Cooper

**Second by:** Alderwoman Jackson

**Vote:** unanimous

#### **7. New Business**

##### Supplemental Funding Agreement

Fire Chief Jason Williams asked the Board to approve a grant for \$16,875 from the County for different materials for COVID. Fire Chief Jason Williams states the grant came from the Fire Chief Association, and helps us with (2) AEDS, (1) for fire trucks, trainers and (2) misters for the fire station which we use to spray the town hall. Fire Chief Jason Williams stated the leftover monies \$6,948 would be to buy other materials for PPE.

**Action:** Approval to accept the grant for \$16,875 for the Fire Department.

**Motion by:** Alderwoman Cooper

**Second by:** Alderwoman Sutherland

**Vote:** unanimous

### Discussion of options for the Finance Department

Mr. Lindsay discussed the options for the Finance Department, and after assessing the hard-working people and a lot of desire to get the job done, we are facing many challenges and a level of scrutiny from the state level officials who want to make sure the town is on track in getting the audit done. Mr. Lindsay stated we need to get on track with finances and follow best practices. Mr. Lindsay discussed the town's charter and the fact the Board has authority over the finance department, and according to the League of Municipality that's out of sync with what you see in the majority of communities in North Carolina. Mr. Lindsay discussed the process to change the charter exists, however, we don't have much time. Mr. Lindsay stated to accomplish in a short term at least is what I think would be advantageous to you is name your Town Manager as the Finance Director, and that would be the first step in getting the charter changed. Mr. Lindsay stated he and Ms. Tucker have spoken and she is fully aware of what this means. Mr. Lindsay discussed the offer as an option for the Board and getting us where we need to be and in compliance. Alderwoman Cooper asked if this would be temporary? Mr. Lindsay stated if you want to change your charter you would have to decide whether you want to always name your Manager as the Finance Director too and Mr. Lindsay stated he would advise you to make that charter change. Alderwoman Sutherland discussed charter change and she thinks this would be good in moving forward naming the Town Manager as the Finance Director too. Mr. Charleston stated that I want to make it clear that the Finance Director will not report to the Board. Mr. Lindsay stated we can bring the charter amendment to the next Board meeting. Mayor Dobbins agreed to bring back next Board meeting.

Action: Approval of the Town Manager as temporary Finance Director.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: unanimous

### Discussion of 2021-2022 Budget Retreat Kick-Off

Mr. Lindsay discussed scheduling a budget meeting at the end of February or the first week of March to discuss the budget. Mr. Lindsay stated the topics would be balancing the budget, utilities, rates and cutting costs. Mr. Lindsay stated we need to set a date and time for the Board to go over the finances of the town. Mr. Lindsay stated you have two choices, raise revenue or cut cost. It is important for town staff to hear where we are with finances. Mr. Lindsay stated this is going to be a hold the line kind of year for us. We need the Board's input on the front end of the process and talk about approaches to take. Alderwoman Sutherland asked is the audit firm going to give us a presentation and it was supposed to happen in October? Mr. Lindsay stated yes, the auditors are working as we speak with finance finalizing the audit, and the presentation you are referring to happens after the audit is completed and its not completed yet.

### Approve Budget Amendment (2021) 1 for COVID -19 Reimbursement for Fire Department Salaries

Ms. Gay Tucker asked the Board to approve the budget amendment for Coronavirus Relief Funds in the amount of \$101,449.91 for the reimbursement of Firefighters salaries. Ms. Tucker asked the Board to approve Coronavirus Relief Funds in the amount of \$50,000 for the Police salaries. Ms. Tucker stated the funds are for public safety. Mayor Pro tem Aziz asked did we actually incur these additional costs for salaries and wages? Mayor Pro tem Aziz asked how can you reimburse them? Fire Chief Jason Williams stated because we are front line worker's and they wanted to pay us for being out there. Both police and firefighters are front line workers.

Fire Chief Jason Williams stated the total amount is \$150,000. Fire Chief Jason Williams stated he talked to the Police Chief Troy McDuffie out front and let fire fill it out and we can split the money down the middle by \$75,000 each. Alderwoman Jackson thanked Chief Williams because I had to have clarity of why one dept. was getting more than the other, when it's all considered Public Safety. Alderwoman Jackson stated the monies should be split down the middle because no one department is better than the other.

Alderman O'Garra agreed and said they both deserved the money. Alderwoman Sutherland asked for clarification of matching up the numbers. Ms. Tucker stated Mayor Dobbins delivered this check to me two – three weeks ago with all the supporting documents. The \$50,000 check came in earlier, but I didn't see any documentation on that one but was told by payroll that it would go to public safety.

Ms. Tucker stated why she made two separate budget amendments because of the way Cumberland County wrote on the report that firefighters would receive \$101, 449.91 but the money could be split. Alderwoman Cooper stated if the funds are to be split then we shouldn't do this amendment as presented, correct? Mr. Lindsay stated we are ok to accept as is and it is more of an internal control. We can track it because its going into one pot, which is salaries.

**Action:** Approval of funds being accepted with the understanding that they will be split equally between the Police Department and Fire Department.

**Motion by:** Alderwoman Cooper

**Second by:** Alderman O'Garra

**Vote:** unanimous

#### **Approve Budget Amendment (2021) 2 for Police Department Salaries**

Ms. Tucker asked the Board to approve the Coronavirus Relief Fund reimbursement in the amount of \$50,000 for the Police salaries. Ms. Tucker stated the funds are for public safety.

#### **Approve Budget Amendment (2021) 3 to use proceeds from sale of Fire truck to outfit new fire truck**

Ms. Tucker asked for the Board to approve Budget Amendment (2021) 3 to use proceeds from sale of fire truck to outfit the new fire truck. Alderwoman Jackson had concerns about the monies to be used to pay on new fire trucks.

**Action:** Approval of the funds to be used to outfit the new fire truck. (Budget Amendment (2021)3

**Motion by:** Alderwoman Sutherland

**Second by:** Alderwoman Cooper

**Vote:** unanimous

#### **Approval of Resolution authorizing installment Financing Contract, Security Agreement, and Related documents**

Mr. Charleston asked the Board to approve the Resolution authorizing the installment financing contract at approximately \$1.2 million., Security Agreement, where they take a lien on the fire trucks themselves, and related documents. Ms. Bamba discussed the terms of the contract and stated the payments would be a non-taxable 10-year contract with a 2.5% fixed interest with 100% collateral of the 2 fire trucks only, paying approximately \$10,000 a month.



**Action:** Approval of Resolution authorizing Installment Financing Contract, Security Agreement, and Related documents of the two fire trucks.

**Motion by:** Alderwoman Cooper

**Second by:** Mayor Pro tem Aziz

**Vote:** unanimous

**Budget Amendment (2021) 4 Debt Services for Fire trucks and budgeting March, April, May, and June 2021 payments**

Ms. Tucker asked the Board to approve Budget Amendment (2021) 4 Debt services for the two fire trucks with budgeting for the March, April, May, and June 2021 payments. Ms. Tucker stated we have to make the first payment in March 2021.

**Action:** Approval of Budget Amendment (2021) 4 Debt Service for two fire trucks and budgeting for the March, April, May, and June 2021 payments.

**Motion by:** Alderwoman Cooper

**Second by:** Alderwoman O'Garra

**Vote:** unanimous

**8. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 9:15 p.m.

**Motion:** Mayor Pro tem Aziz

**Second by:** Alderwoman Jackson

**Vote:** unanimous

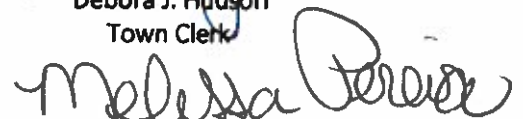


ATTEST:

Larry G. Dobbins

Mayor

  
Debora J. Hudson  
Town Clerk

  
Melissa Pereira  
Deputy Town Clerk