



FOOD VENDOR APPLICATION

EVENT DATE: June 8<sup>th</sup> 2018

MENDOZA PARK (1770 Little River Road, Spring Lake, NC 28390)  
6PM-10PM

Business Name: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

BOOTH SPACE 10' x 20' what side do you serve from \_\_\_\_\_

List all Products you will be selling:


I have read and understand the Screen on the Green Food Truck Rodeo Responsibilities. (2<sup>nd</sup> Page)

\* \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title Please Print

\* \_\_\_\_\_  
Please sign here

The Town of Spring Lake appreciates your willingness to participate in our event. Each space will consist of a 10x20 space to set up your organizations booth. Unfortunately we cannot divide lot spaces up and we will need an additional fee per space for each lot used. Electricity is not provided. Booth lots must be approved in advance and will be limited.

Notice: BOOTH SPACES WILL BE FIRST COME FIRST SERVE. In order to secure your booth space your application must be received in our office by 6/1/18. Spring Lake Recreation will reserve & assign your booth space.

*Town of Spring Lake*  
*Screen on the Green & Food Truck Rodeo 2018*  
*Food Vendor responsibilities*

*Date: Saturday, June 8<sup>th</sup> 2018*

*Operation Hours: 6PM to 10PM*

**Set up – 4-5PM (You must sign in no later than 5PM, and be operational by 5:45 for inspections).**

-All food vendors are required to obtain necessary permits for operations during the Screen on the Green hours of operation. Please contact the Cumberland County Health Department (Division of Environmental Health) for detailed information (910) 433-3622.

-All warming devices must be UL listed.

-There is no electricity provided, all units must be self contained. There will be a \$50 penalty fee for violations.

-Each 10X10 space that has warming devices is required to have (1) 10lb. ABC dry chemical fire extinguisher that has been inspected and dated or (1) 25lb. CO2 extinguisher.

-All booths must be completely operational by 5:45PM.

-All vehicles must be removed from the event area and parked in public parking area before 6PM. (Due to safety precautions, no vehicles will be allowed to move in or out of event area during the hours of 6PM-10PM.

-Tear down: 10PM

-All vendor booths must remain operational and staffed during Hours of Operation 6PM-10PM

-Though security will be provided for this event, each vendor is responsible for their own booth/space security, risk of loss and damage, and theft. Upon signing this application, you agree to hold harmless the Town of Spring Lake, their agents or volunteers liable for any loss, damage, injuries or theft during your involvement with the Town of Spring Lake event.

-Vendors are responsible for cleaning their own booth space upon closing. Each space must be in a ("As you found it" condition when you vacate your booth space after the event).

-Booth Space must be garbage and debris free upon vacating your assigned space.

-Vendors are responsible for bringing their own canopies, tables, and needed equipment (we do not provide ice, water or gray tank).

-Vendors are responsible for any taxes they may incur from profits of sales where applicable.

-Canopy must be secured and capable of withstanding wind or changes in weather.

-Vendor is responsible for preparing for inclement weather conditions.

-Upon signing your application, you're agreeing to terms of this agreement with the Town of Spring Lake. We do not refund fees for failure to observe rules and regulations set forth by the Town of Spring Lake.

-You agree not to sell or share your booth space with any 3<sup>rd</sup> Parties.

-All Vendors will perform in a professional manner, and will be courteous to all event guest, participating vendors, and volunteers.

The Town of Spring Lake Staff, its agents, and security have the right to ask guests and vendors to leave at any time.

Please Sign Here: \_\_\_\_\_ Date: \_\_\_\_\_

Please contact JC Combs at (910) 436-0011 ext 1703 or email [jcombs@spring-lake.org](mailto:jcombs@spring-lake.org) for more information.