

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

July 24, 2017

MINUTES

7:03 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris Rey presiding.

Board Members Present: Mayor Pro Tem Larry Dobbins
Alderman James Christian
Alderman James O'Garra
Alderwoman Fredricka Sutherland

Alderwoman Densie Lucas was absent

Others Present:

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Tom Cooney, Public Works Director	Tim Garner, Interim Water Resource Director
Rosa Henegan, Human Resource Officer	Sam Jones, Recreation Director
John Kleinert, Director of Streets, Grounds and Sanitation	Charles Kimble, Police Chief
T.J. McLamb, Fire Chief	Doris Snider, Senior Center Director
Claiburn Watson, Finance Director	Rhonda Webb, Town Clerk

2. Invocation

Alderman Christian gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the Agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the July 10, 2017 Regular Meeting

Action: The Board approved a motion to approve the consent items: Minutes of July 10, 2017 Regular Meeting.

Motion by: Mayor Pro Tem Dobbins

Second by: Alderman O'Garra

Vote: Unanimous

7. Public Forum

Derrick Hudson, 1223 Wilderness Drive, spoke concerning the field usage fees at Mendoza Park. He has a youth organization titled the National Youth Football Organization (NYFO) which trains children ages 5-18 to be prepared to play tackle football. He also stated they are a year round program. He used Mendoza Park from April until July 13, 2017 and was charged \$650. They practice two days per week (Monday and Wednesday) from 6 until 7:30 p.m. He stated some of his coaches coach for the Recreation Center and quite a few of his kids play football through the Recreation Department. He asked if there is a way to wave fees for organizations that serve the community and help the community youth. He stated it concerns him that we want to keep the youth off the streets and out of trouble but he has to pay for a public field and he feels it is extremely absurd. He stated he has never interfered with any events that are going on at Mendoza.

Alderwoman Sutherland inquired about Mr. Hudson bringing this to the Board of Aldermen in 2015 or 2016 and stated she understood we refunded his money and that we would not charge for using common areas. She stated she does not recall the fee schedule listing charges for the common areas but if we are doing so that needs to be revisited. She commended him for what he does. As a Board and a Town we need to try to work together to better our Town and support one another.

8. Presentation

a. Employee of the Quarter

Mayor Rey, Mr. Davis and Ms. Henegan presented certificates to the employees who were named Employee of the Quarter for the Second Quarter. They were:

Sandra Rogers – Administrative Support

Kelby Wortham – Operation Support

Adrian Thomas – Program Service Support

Firefighter Redman – Public Safety, Fire

Officer Zamara – Public Safety, Police

b. Splash Pad Construction Update

Mr. Jones introduced Mr. Jim Hartman from Vortex who presented the Board of Aldermen with a splash pad presentation. He stated they are working with Fayetteville to put in 3 splash pads and will be installing 5 more throughout the City of Fayetteville. They are also working with the City of Sanford and Fuquay-Varina. He stated splash pads will get the kids outside and get them moving without the liability of a pool and the added staff needed with a pool. He provided the Board with pictures of splash pads they have created. He stated some of the features require people to work together to make the water spray which encourages teamwork and group play. There are no climbing structures and the bottom is slip resistant. He stated that they can build a splash pad on cleared flat land in approximately 4 weeks. Municipalities are required to provide water lines and electricity within 10 feet from where the splash pad will go. All the plumbing and storage of the water is underground. Typically the pumps are housed in an adjacent utility building. The splash pad is ADA compliant. They look at how many population and how many people that might use the pad at any given time and estimate the size pad you would need. A 4,000 square foot pad that recirculates the water will accommodate 160 kids and would cost approximately \$420,000. Fencing and/or wall seating help to direct pedestrian traffic. Shade structures, bathrooms and a pump house would cost extra. Alderwoman Sutherland asked if we could start out small and add on to it. Mr. Hartman stated it is better to build the pad that you really want because the lines and mechanics are underground and you do not want to try to add on once you have everything in place. They have seen some municipalities sell advertising space on the above ground features to business to help with the costs. The pumps and mechanical systems have a 1-year

warranty and the pad and features have a 25-year warranty. He sees Towns with no supervision to Cities that regulate the number of people using the splash pad, checking IDs and collecting money. Mr. Hartman stated it has the same liability as a playground. When you prepare it for the winter you drain the lines and it should be ready for storage. The installation time is about 4 weeks but it takes 6 months to one year to get to that point with site plan construction documents, design, permitting, etc.

c. Tennis Court Construction Update

Mr. Cooney stated we received a PARTF grant almost two years ago and still do not see any work on the tennis courts. The initial application for the PARTF grant used an estimate from a company called Court One. It basically provided the cost to resurface the tennis courts and provide new netting. When staff investigated doing the work they discovered the tennis courts would look the same in approximately two years and decided to investigate what the cost would be to do the courts right. Last fall, bid packets were sent out to contractors which included re-doing the courts, new nets and a new fence. There were no bids received. Staff then went back to Court One and told them what they wanted to do and inquired about the costs. The price we received was a little more than \$115,000 which does not include LED lighting. LED lighting would cost an additional \$30,000. There is \$75,000 remaining in the PARTF grant fund. We would need \$40,000 to do the work on the tennis courts, excluding the lighting. Mr. Davis stated they anticipate coming back to the Board at the next meeting with a recommendation. Alderman Christian inquired about the lighting and Mr. Cooney stated for now we would have to use the existing lighting but conduit would be installed for future lighting options.

d. Hurricane Matthew Update

Mr. Cooney advised we have received \$241,645.24 to date. We requested \$295,261.59. Some of the requests we made were denied but we are still hoping to get another \$40,000 to \$50,000. There were some damages that FEMA believed should be covered by our insurance company and Mr. Cooney will submit those damages to the League for consideration. Alderwoman Sutherland stated that she inquired about the reimbursement at the last Board meeting and was told that we had received \$59,000. She then inquired when we received the rest of the money. Mr. Cooney replied we just received \$36,000, for the roof at the Police Annex and a switch for the generator at the Wastewater Treatment Plant, to add to the original amount he reported. Alderwoman Sutherland then inquired which line items the money would be reimbursed to; referring to a statement on page two of the agenda memo and Mr. Cooney stated he did not have that information readily available. She requested information on which line item number and which account was used to pay for these items and the balance before and after.

e. Quarterly Finance Update

Mr. Watson provided the Board of Aldermen with a financial comparison analysis for each fund for FY2016-2017. He stated the revenues for the General Fund were \$8,293,391.13 compared to the expenditures which were \$7,957,968.88. The revenues for the Water and Sewer Fund were \$3,819,529.05 and the expenditures were \$3,659,106.16. He stated that the Board approved for the payout of quite a bit of debt just before the Fiscal Year closed out and that is why the debt service is so much higher than last year. The Stormwater Fund revenues were \$319,149.80 and the expenditures were \$262,731.07. The Sanitation Fund revenues were \$915,403.92 and the expenditures were \$605,468.74. Fleet Fund does not produce revenues but the expenditures were \$211,326.34. The total revenues for the year for all Funds were \$13,347,473.90 and the expenditures for the year were \$12,696,601.19. Mr. Watson stated this is a snapshot of the numbers. He stated you want the revenues to be higher than expenditures and we accomplished that.

The Investment Report shows the total amount we have in the bank for our Money Market Checking account, Government Portfolio account and our Term portfolio account as of June 30, 2017. It also shows a comparison with the totals on June 30, 2016. The rates have been trending upward. On June 30, 2016 we had \$5,544,637.43 and on June 30, 2017 we had \$5,642,868.61. Mr. Watson said the investment rate changed a couple of times through the year.

The Summary of Purchasing Card Use by Month included 66 transactions in March, 60 transactions in April and 77 transactions in May totaling \$28,846.10

The Summary of BB&T Cards Use by Individual by Month included 16 transactions for the quarter totaling \$1,165.01. Last year we had 26 transactions as opposed to the 16 we had this year. He stated we are accomplishing what we were asked to do which is decrease the card use.

Alderwoman Sutherland stated that the Quarterly Financial Analysis dated June 30, 2016 reported that we had \$13,347,473.90. She then provided Mr. Watson with a copy of the Minutes from April 25, 2016 and requested that he read what was written under the Quarterly Finance Update. He read it aloud. Alderwoman Sutherland then stated it says right here that we paid cash for the Clam Shell truck and two police vehicles and you said that we are in good financial shape and I am trying to figure out...but I guess you will get to that in the new business coming up but it says right here that the money market checking account looks very low but this is a snapshot in time and payroll may have hit the day this report was run. The trend on the yield percentage for all investment types is moving upward. The NCCMT Rate sheet and I'm just a little confused because you said we were in good financial shape but we paid that off. I'm just trying to find out if we are in as good shape as you say we are because we paid cash for the vehicles. Mr. Watson stated that we talked about it at the last meeting that we paid for the Clam Shell truck and the two police vehicles were paid for in the fall of 2015. He stated we paid for them in advance with the plan to reimburse ourselves with the financing.

Mayor Rey clarified that he believes there is confusion from the last Board meeting because of the way the loan was restructured, we paid for the vehicles out of our General Fund while still negotiating the loan from the bank which did not come until later on in the year. He stated we still have to pay the loan because we received the money. Alderwoman Sutherland stated she understands that but he stated at that particular time on April 25th that we had already done that because he said we were right where we should to be. She stated I know we have to pay off the loan but when you present to the Board in the minutes and you state that we are right where we should be and everything looks good and it was paid off, then we have to go back and pay off the loan because we have a \$300,000 loan and the loan is due and I know you have two different options on how we are going to pay it off, I just don't understand how everything was well and everything was good and we paid the Clam Shell and police vehicles off – I just can't understand how we keep going around....Mayor Rey stated when he gives a quarterly update, this is a collection of all of our finances and where we are, not just in that particular transaction. Alderwoman Sutherland stated she does not have the line items for these and she asked Rhonda to pull the minutes and I think you weren't able to go through all those minutes where it was stated and broke down. Mayor Rey clarified that it was the minutes from 2016 and Alderwoman Sutherland yes. Alderwoman Sutherland then stated that in those minutes it says the vehicles were paid off. Mayor Rey stated they were paid off and Alderwoman Sutherland stated that was the first presentation and they were paid off. She stated you said we need the vehicles and Chief McDuffie gave a presentation in front of us, he had the monies and he paid it off, so actually they were paid off three times, this will make the third time. Mayor Rey stated no ma'am, no ma'am. Alderwoman Sutherland stated they were paid off first when Chief McDuffie stated we need the vehicles the first time. Mayor Rey stated he didn't pay them off Ms. Sutherland and she stated a budget amendment came to us when he did a presentation. Mayor Rey stated which came out of our General Fund for us to pay for those vehicles. Alderwoman Sutherland stated exactly. Mayor Rey stated we had to do that because we had not received the loan yet from the bank because the bank was taking too long for us to restructure the original loan. We had initially voted to finance the vehicles but we had to pay for the vehicles out right because we had not gotten the finance procedures in place initially. So, in the fall of 2015 when we purchased the vehicles we were still working on the loan from the bank but we still had to pay for the vehicles from our account initially but once we received the loan from the bank we basically paid ourselves back. Alderwoman Sutherland asked which line item did that go into. Mayor Rey stated that we should be able to look at the Capital Improvement line and see the \$300,000 deposit. We still have to begin to pay back the initial part of that loan beginning in August 2017 because as we learned at the last meeting

it takes up to a year before the first payment is due. Mayor Rey then clarified that when he says here in April 2016 that we are in good financial shape, we had not acquired the loan yet from the bank. Alderwoman Sutherland stated that is why it is confusing because we paid for it and Mayor Rey stated right, we paid for them out of our account, the Capital Improvement line item. But, we still had not received the loan yet. Alderwoman Sutherland stated so, it came out of our General Fund, we took \$300,000 out. Mr. Watson stated \$66,000 from General Fund, \$20,000 from the Stormwater fund and \$230,000 from Sanitation. Alderwoman Sutherland stated she does not see this information anywhere and that is why she is a little confused and trying to comprehend this but she would like to see the line items where we took it out and where it went back in and when. Mr. Watson stated he has that information. Mayor Rey asked him to provide that information to the Board.

f. Manager's Update

Mr. Davis reported the following:

- National Night Out is scheduled for August 1, 2017, 5:30-8:30 p.m. at the Recreation Center. We will have lots of food and fun for the entire family.
- A press release went out for mosquito spraying which we do three times over the summer. Mosquito dunks are available to residents and we are asking residents to ensure that their property is free of standing water.
- Currently we have raised approximately \$8,500 for Special Olympics which puts us 14th in the State for fundraising.
- He reminded everyone about the Giving Together Community Grant which allows us to raise funds with a dollar for dollar match up to \$10,000. To date we have raised \$1,300 and we have until the end of September to get the rest of the money. This fundraiser is for 10 outdoor exercise stations at Mendoza Park.

Alderman Christian asked how many letters we send property owners before we cut the grass. Mr. Davis responded after the second letter we usually go cut the grass. Alderman Christian asked for a list of residents that we have cut. He stated that certain properties seem to not get cut like they should.

Alderwoman Sutherland stated the right-of-ways have not been cut. She also mentioned that the area around the old Mae Rudd Williams School needs to be cleaned up. The children throw their bottles down and myself and Mr. Hart go up there a clean it up, which is not a big deal, but the children need to pick up their own bottles. She also mentioned the storm drains in Woodland West need to be cleaned out as well.

Alderman O'Garra stated the crooks are back in Town again. There were approximately 4 break-ins this weekend.

9. New Business

a. Resolution (2017) 12, Interlocal Agreement for a Group Self-Insurance Pool for Benefit Risk Sharing

Ms. Henegan proposed a Resolution to formalize the Town's entry into an Interlocal Agreement with the Municipal Insurance Trust of NC which is administered by the NC League of Municipalities. We entered into MedCost on July 1, 2017 and within that transition the Town elects to become a member of the Municipal Insurance Trust of NC. She requested the Board approve a Resolution that will formalize the Town agreement with the Municipal Insurance Trust.

Action: The Board approved a motion to adopt Resolution (2017) 12.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the Agenda Memo and Resolution (2017) 12 is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Budget Amendment, Loan Payment for Police and Stormwater Vehicles

Mr. Watson requested the Board determine if they want to pay off the portion of the loan for the two police vehicles and the stormwater vehicles (FY2016-2017) or if they want to make annual payments on the vehicles (FY2017-2018). We will be saving \$1,258.97 over a two year period if we pay off that portion of the loan. He stated staff recommends that we pay off the portion which is Budget Amendment 2017.10, option 1.

Alderman Christian clarified that we are paying off the loan not the vehicles.

Alderman O'Garra asked how much interest we have accrued to this point and Mr. Watson stated \$1,247.

Action: The Board approved a motion to approve Budget Amendment 2017.10.

Motion by: Alderman O'Garra

Second by: Alderman Christian

Vote: 3-1 Yes No
 Mayor Pro Tem Dobbins Alderwoman Sutherland
 Alderman Christian
 Alderman O'Garra

(A copy of the Agenda Memo and Budget Amendment 2017.10 is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Board to Determine Name for the Poe Avenue Bridge

Mr. Davis advised the Poe Avenue Bridge Naming Committee offered three recommended names for the Bridge. He stated these are recommendation and the Board has the final say. The committee submitted:

- Spring Lake Unity Bridge
- Spring Lake Citizens Bridge
- Spring Lake Main Street Connector

Alderman O'Garra stated he does not like any of the choices and would like the Committee to work on this more.

Action: The Board approved a motion to send the request back to the Committee for reconsideration with additional guidance.

Motion by: Alderman O'Garra

Second by: Alderwoman Sutherland

Vote: 3-1 Yes No
 Alderman Christian Mayor Pro Tem Dobbins
 Alderman O'Garra
 Alderwoman Sutherland

Mayor Pro Tem Dobbins stated the Committee that volunteered to do this work put their best effort into it and to say that you don't like it, maybe you don't like the Committee. Alderman O'Garra replied no, no, no. Mayor Pro Tem Dobbins stated they did put their work into it and that I respect and I do thank those who served on the Committee to fulfill what we had requested of them, thank you Committee.

Alderman Christian stated that he does not dislike any of the names but to be honest I would like to see the Bridge named for Mr. Higgins. I have been very open about that and I make no apologies for it.

Alderwoman Sutherland stated she would like to commend the Committee and they did work very hard. It's not that I don't like the Committee because I do, I love them, but, there are people in the community who would like to make recommendation and the Board should make recommendations. This would help them because they did spend a lot of hours working on this.

Any Committee members who are out there I would like to apologize to you. It is not that I dislike you, I'm just not happy with what you came up with.

Mayor Pro Tem Dobbins stated since other have made their recommendations I would like to put mine in and would like to see the Bridge named after Mr. Billy Manning. He stated that before the Committee met he put in his recommendation as he believes most of the Board did and made it known who we preferred. He stated he is sure the Committee heard and came back with their report. He then stated, in jest, I will make my recommendation again – Larry Dobbins.

Mr. Davis stated that the Committee members did put their heart and soul into this effort but it is a difficult task. There are challenges in terms of trying to identify one individual in the community when there are a number of people out there who could be considered. He stated they did a good job of trying to find some middle ground and that is what they brought to you. He stated it may be helpful to the Committee for the Board to provide some clarification and guidance. The NCDOT guidelines mostly refer to an Honoree and they provide a lot of specific criteria in terms of what needs to be met. They did solicit input from the community through Facebook and the website.

10. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 8:49 p.m.

Motion: Alderman Christian

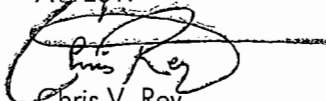
Second by: Mayor Pro Tem Dobbins

Vote: Unanimous



Rhonda D. Webb
Rhonda D. Webb, MMC, NCCMC
Town Clerk

ATTEST:


Chris V. Rey
Mayor