

Town of Spring Lake  
Regular Meeting of the Board of Aldermen  
Municipal Building  
300 Ruth Street  
Spring Lake, NC 28390

May 9, 2016

**MINUTES**

7:04 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris Rey presiding.

**Board Members Present:** Mayor Pro Tem Larry Dobbins  
Alderman James Christian  
Alderwoman Densie Lucas  
Alderman James O'Garra  
Alderwoman Fredricka Sutherland

**Others Present:**

Tad Davis, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Director of Water Resources	JC Combs, Interim Recreation Director
John Kleinert, Director of Streets, Grounds and Sanitation	T.J. McLamb, Fire Chief
Yahya Shakir, Police Detective Lieutenant	Doris Snider, Senior Center Director
Claiburn Watson, Finance Director	Rhonda Webb, Town Clerk

**2. Invocation**

Alderwoman Lucas gave a non-sectarian invocation.

**3. Pledge of Allegiance**

Mayor Rey led the meeting in the pledge of allegiance.

**4. Additions or Deletions to Agenda**

There were no additions or deletions to the agenda.

**5. Approval of Agenda**

The Board approved the agenda.

**Action:** The Board approved a motion to approve the agenda.

**Motion by:** Alderman O'Garra

**Second by:** Alderwoman Lucas

**Vote:** Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

**6. Approval of Consent Items**

The Board approved the consent items:

a. Minutes of the April 25, 2016 Regular Meeting

**Action:** The Board approved a motion to approve the consent items: Minutes for April 25, 2016 Regular Meeting.

**Motion by:** Alderman O'Garra

**Second by:** Alderman Christian

**Vote:** Unanimous

**7. Public Forum**

No one spoke at the Public Forum.

**8. Presentation**

**a. Yard of the Month**

Mayor Rey presented certificates to the Yard of the Month recipients who were in attendance. The following people won the award for May:

Arturo Arellano, 118 Marvin Drive  
Antonio Burgess, 1015 Karen Circle  
Lynette Russell, 3324 Balero Court  
Patsy Troy, 1215 Edward Circle

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

**b. GovDeals Sales Update**

Mr. Watson provided the Board with an update on items that have been sold on GovDeals. He stated sales total \$7,462.83 and after the fee taken by GovDeals we made \$6,892.77 on the 12 items that have been sold thus far. It was clarified that anyone, including employees, can bid on the items once they are listed with GovDeals but employees are not given an opportunity prior to the items being listed on GovDeals.

(A copy of the agenda memo and Transaction Report is hereby incorporated by reference and made a part of these minutes – see attachment three.)

**c. Manager's Update**

Mr. Davis reported the following:

- The National Day of Prayer Breakfast was last Thursday and we had a great turnout. We want to partner with Kiwanis next year to make it a bigger and better event.
- Budget is the topic of the day. We will be setting up the 4<sup>th</sup> and final work session on the budget within the next two weeks. There is not a significant increase in revenues for the upcoming year so we will be limited in what we can do.
- We have two water summits scheduled for May 12<sup>th</sup> and May 19<sup>th</sup>. This will be a great evening to get an update from the Water Department on how we manage the water. He encouraged everyone to join one of the meetings.

**9. New Business**

**a. Budget Amendment 2016.16, Sandhills Cemetery Project**

Mr. Watson stated this budget amendment is similar to one previously done. The State of North Carolina provides funds for maintenance of the Sandhills Cemetery. Archie Barringer and George Breece are the keepers of these funds. They present the Town with invoices for work done at the cemetery and we pay the invoices from the money received from the State for this purpose. Mr. Breece hopes the State will take the maintenance over in the near future.

**Action:** The Board approved a motion to approve Budget Amendment 2016.16.

**Motion by:** Alderman O'Garra

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda memo and Budget Amendment 2016.16 is hereby incorporated by reference and made a part of

these minutes – see attachment four.)

**b. Budget Amendment 2016.17, Fire Department**

Mr. Watson stated this amendment affects the Fleet Maintenance Fund to cover and engine rebuild, turbo replacement, pump repairs and steering gear replacement for a Fire Department vehicle. This amendment will transfer unencumbered funds from various accounts to the Fleet Maintenance Fund to cover the costs of the repairs. Mr. Davis advised the funds for these types of expenditures were cut from the current year's budget. Chief McLamb advised that are doing everything they can to keep up with preventative maintenance on their vehicles but this was an unforeseen expense. Mr. Davis advised the upcoming budget will include some funds to help with unexpected expenses such as vehicle maintenance like this. He also stated we will be looking closely at non-fire response usage of these vehicles in the future. Long term options include lease to purchase programs where maintenance for the first several years is included. As we look to the future we need to have a more well thought out plan for replacing vehicles. Chief McLamb stated they are taking proactive measures to reduce wear and tear on the vehicles.

**Action:** The Board approved a motion to approve Budget Amendment 2016.17.

**Motion by:** Alderwoman Lucas

**Second by:** Mayor Pro Tem Dobbins

**Vote:** Unanimous

(A copy of the agenda memo and Budget Amendment 2016.17 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

**c. Consideration of PARTF Ruth Street Park Project**

Mr. Watson advised the Board has already accepted the grant but the Board must formally approve the special project because the money will cross over multiple budget years and the State requires Board approval for projects that will cross over multiple budgets.

**Action:** The Board approved a motion to approve the PARTF Ruth Street Park Project Phase 1.

**Motion by:** Alderman O'Garra

**Second by:** Alderman Christian

**Vote:** Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment six.)

**d. Resolution (2016) 10, Declaring Surplus Property**

Mr. Blumenfeld stated after consolidating the Town's printing there are approximately 40 desktop printers that can be declared surplus and sold on GovDeals and requested the Board approve Resolution (2016) 10. Alderman O'Garra requested that a list of printers be provided to the Board.

**Action:** The Board approved a motion to approve Resolution (2016) 10.

**Motion by:** Alderman Christian

**Second by:** Alderwoman Lucas

**Vote:** Unanimous

(A copy of the agenda memo and Resolution (2016) 10 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

Mayor Rey asked everyone to share the information about the water forum with individuals in the community.

Mayor Rey sent a "shout out" to Ms. Rosa Henegan, our HR Officer, for the help and support that she provided to Paul

King's family during the difficult time of his passing.

**10. Adjournment.**

**Action:** There being no further business to come before the Board, the meeting was adjourned at 7:38 p.m.

**Motion:** Alderman Christian

**Second by:** Alderman O'Garra

**Vote:** Unanimous



*Rhonda D. Webb*  
Rhonda D. Webb, MMC, NCCMC  
Town Clerk

ATTEST:

*Chris V. Rey*  
Chris V. Rey  
Mayor