

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

June 27, 2016

MINUTES

7:05 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris Rey presiding.

Board Members Present: Mayor Pro Tem Larry Dobbins
Alderman James Christian
Alderwoman Densie Lucas
Alderwoman Fredricka Sutherland

Alderman James O'Garra was absent.

Others Present:

Tad Davis, Town Manager
Byron Blumenfeld, Director of Water Resources
John Kleinert, Director of Streets, Grounds and Sanitation
Paul Hoover, Director of Public Works
T.J. McLamb, Fire Chief
Rhonda Webb, Town Clerk

Tony Buzzard, Town Attorney
JC Combs, Assistant Recreation Director
Rosa Henegan, HR Officer
Troy McDuffie, Chief of Police
Claiburn Watson, Finance Director

2. Invocation

Alderman Christian gave the invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderwoman Lucas

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the June 13, 2016 Regular Meeting
- b. Resolution (2016) 16, Adopting Municipal Records Retention Schedule Amendments

Action: The Board approved a motion to approve the consent items: Minutes for June 13, 2016 Regular Meeting and Resolution (2016) 16, Adopting Municipal Records Retention Schedule Amendments.

Motion by: Alderwoman Sutherland

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

7. Public Forum

Edward and Sheila Spence, 1532 Lillington Highway, thanked Mayor Rey, Mayor Pro Tem Dobbins, Mr. Davis, Chief McDuffie and the Spring Lake Police Department for welcoming the NC 12th Annual Minority Farmers and Land Owners Conference and for helping make their event safe and successful. They had more than 200 attendees at the conference.

8. Presentations

a. Recreation Advisory Committee Annual Report

Mr. Derrickson stated the Board received a written report from the Recreation Advisory Committee and requested that the Board receive it.

Action: The Board approved a motion to accept the written report.

Motion by: Alderwoman Sutherland

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

(A copy of the agenda memo and annual report is hereby incorporated by reference and made a part of these minutes – see attachment two.)

b. Manager's Update

Mr. Davis reported the following:

- Mosquito spraying was done last Thursday and it went as planned. We will assess the impact of it and will continue to get the word out about the mosquito dunks which are used in outdoor water areas like fish ponds. They are available at Town Hall now. We will continue to push awareness of this program.
- Mr. Davis reported a good attendance at the NCDOT community forum. Beginning tomorrow a portion of Murchison Road will be closed for approximately 90 days and traffic will be routed down Bragg Boulevard. NCDOT is suggesting people traveling to Fort Bragg from the North use the Manchester Road gate to alleviate traffic in the main part of Spring Lake and people coming to Fort Bragg from the South will continue to travel on Bragg Boulevard. We will continue to monitor traffic at key "choke" points and do our best to keep traffic moving.
- Alderwoman Sutherland inquired about the area by Wilson Avenue and the need for a traffic signal. Mr. Davis reported he will have to go back and look at what is needed now that the roadway is open. He stated he does not believe the volume of traffic will warrant a traffic signal but he will check on it. He stated the traffic signal at Wilson Avenue and Bragg Boulevard will eventually go away.
- He also reported that children on the Main Street side of Town will have access to school buses for getting to school. School bus access will be guaranteed to all Spring Lake children.
- Follow up on Farmer's Market site: Mr. Davis has contacted the owner of the Farmer's Market to ensure lights on that property are in working order. The Police NIT has canvassed the area to get more insights from area residents on their concerns. We are looking at limiting access to that property after hours and that will help with the situation. We are going to look at getting the LED lighting conversion on that roadway done sooner rather than later.

- Mr. Davis reminded everyone about the upcoming 4th of July celebration on Main Street on July 4, 2016 from noon until 9 p.m. The celebration will end with fireworks and the 82nd Airborne All American Chorus to perform at 1 p.m.

9. New Business

a. Case 16-070, Consideration of Angela Black Property; Request for Zero Lot Line Subdivision & Group Development Review

Mr. Hoover stated staff recommends approval of the Zero Lot Line Subdivision and Group Development Review. Ms. Melton presented Case 16-070 and stated the reconfiguration of this property will take three lots and recombine them into two lots. This is required because the reconfiguration of the lots caused two structures to be on one lot which requires a group development review. The Zero Lot Line is required because the structure on lot #2 is too close to the rear property line.

Action: The Board approved a motion to approve Case 16-070.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and Cumberland County Planning & Inspections Department Action Memorandum is hereby incorporated by reference and made a part of these minutes – see attachment three.)

b. Resolution (2016) 15, Supporting Cumberland County Animal Control Ordinance Amendments

Mr. Hoover stated the Town received a petition from Cumberland County Animal Control for an amendment to the Animal Control Ordinance to regulate where certain types of animals may be kept.

Action: The Board approved a motion to approve Resolution (2016) 15.

Motion by: Alderwoman Lucas

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

(A copy of the agenda memo, letter from Cumberland County and Resolution (2016) 15 is hereby incorporated by reference and made a part of these minutes – see attachment four.)

c. Resolution (2016) 14, Adopting Cumberland-Hoke County Regional Hazard Mitigation Plan

Mr. Gene Booth presented the updated Cumberland-Hoke County Regional Hazard Mitigation Plan. He stated the North Carolina Emergency Management has placed priority on regional hazard mitigation plans for funding. NC Division of Emergency Management and FEMA have already approved the plan and they now need local municipalities to approve it.

Action: The Board approved a motion to adopt Resolution (2016) 14.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, FEMA approval letter and Resolution (2016) 14 is hereby incorporated by reference and made a part of these minutes – see attachment five.)

d. Resolution (2016) 17, Declaring Surplus Vehicles

Mr. Blumenfeld stated we have two vehicles from the Recreation Department that need to be declared surplus.

Action: The Board approved a motion to adopt Resolution (2016) 17.

Motion by: Alderman Christian

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

(A copy of the agenda memo and Resolution (2016) 17 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

e. Resolution (2016) 13, Approving BB&T Installment Financing Terms

Mr. Watson stated the Town requested bids from 15 financing companies and received only two bids back. BB&T offered the best rate and Mr. Watson is recommending we go with BB&T. This is to finance the planned installment financing that was included in the FY2015-2016 budget. This is to pay ourselves back for the purchase of the Clam Shell truck, two police vehicles and a stormwater vehicle.

Action: The Board approved a motion to adopt Resolution (2016) 13.

Motion by: Alderwoman Lucas

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, table of financing proposals and Resolution (2016) 13 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

f. Budget Amendment 2016.18, Year End CIP Items

Mr. Watson presented Budget Amendment 2016.18 to fund CIP items identified that can be funded by unused funds from the current budget. He advised the Town has a Fund Balance of 40.95% which is much higher than the recommended amount. He is projecting a General Fund Balance of \$2,908,134 and a Water and Sewer Fund Balance of \$1,710,816. He gave the Board an overview of CIP items.

Action: The Board approved a motion to approve Budget Amendment 2016.18.

Motion by: Alderwoman Lucas

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo, CIP list and Budget Amendment 2016.18 is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

In closing, Mayor Rey stated we will be transparent and open to the public as we continue with the audit plan. There were three findings. We have addressed two of the three findings and are putting a plan in place to address the third finding. In the coming days we will set up a community forum to address the findings by the State Auditors. We want to make sure we handle this the right way. The Town will review each and every transaction to identify any transactions that were not made for Town business. The final phase of the investigation is for the Town to identify individuals who may not have done what they were supposed to do with Town resources and make sure that they are held accountable. He asked for the citizens' patience during this process. We will do the right thing to the very end of this process. This Board is committed to making sure that all information is out there in the proper way and that everything is transparent. In moving forward, the Town of Spring Lake has put in place new policies to ensure that this does not happen again.

10. Adjournment.


Action: There being no further business to come before the Board, the meeting was adjourned at 7:48 p.m.

Motion: Alderman Christian

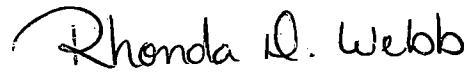
Second by: Alderwoman Lucas

Vote: Unanimous

ATTEST:


Chris V. Rey
Mayor




Rhonda D. Webb, MMC, NCCMC
Town Clerk