

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

February 27, 2017

MINUTES

7 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

Board Members Present: Alderman James O'Garra
Alderman James Christian
Mayor Pro Tem Dobbins

Others Present:

Tad Davis, Town Manager
Rosa Henegan, Human Resources Director
Thomas Cooney, Public Works Director
Tim Garner, Acting Director of Water Resources
Doris Snyder, Senior Center Director
Janet Smith, Administrative Assistant

Tony Buzzard, Town Attorney
Charles Kimble, Police Chief
Claiburn Watson, Finance Director
TJ McLamb, Fire Chief
Sam Jones, Recreation Parks Director

2. Invocation

Mayor Pro Tem Dobbins gave a non-sectarian invocation.

3. Pledge of Allegiance

Cub Scout Pack 772 led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

a. The Board agreed there were no additions or deletions to be added.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the agenda.

Motion by: Alderman Christian

Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

(A copy of the agendas is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

a. Minutes of the February 13, 2017 Regular Meeting

b. Minutes of February 17, 2017 Special Meeting

Action: The Board approved a motion to approve the consent items for November 14, 2016 Regular Meeting.

Motion by: Mayor Pro Tem Dobbins

Second by: Alderman Christian

Vote: Unanimous

~~A (copy of the report is hereby incorporated by reference and made a part of these minutes – see attachment two.)~~

RDW

7. Public Forum

Mrs. Danielle Price from 414 Advance Drive, Lillington, NC addressed the members of the Board about her Facebook page named Fort Bragg Finding Friends Event hosted by Fort Bragg. She stated she had briefly mentioned this to Mr. Tad Davis and he thought it was good idea to present this event to everyone. She says this event is all about finding and making friends on Fort Bragg, Spring Lake and other surrounding counties. She wants to be able to work with Spring Lake and with local business here in Spring Lake. Mrs. Price says this is way for people to find friends and become friends with each other. She wants to meet up with the business get sponsorships to help out and have an actual event allowing them to meet different people. She says she would like to have a monthly event. She says she contacted the Marriott Hotel here in Spring Lake and they said they would check with corporate to see if she can host an event monthly at their hotel. She would like to have business here sponsor that event at the hotel. She says the idea is that people attending this event would pay a nominal fee to offset the cost. She says any leftover funds could be given to Spring Lake to help out in other areas. Mayor Rey says he has taken a look at her page and he encourages everyone else to take a look her Facebook page as well. He asked her to continue to engage them on this event so all members of the Board can get a chance to help out and get informed as well.

8. Presentations

a. Howard Pate Memory Book --- Mr. Jones and Ms. Brady

Mr. Jones says because Mr. Pate had done so much for the people of the Town they wanted to honor his contributions by offering his family this Memory book that includes a lot of great memories of the work he has done in this community. His says it was an honor that he was here with us at our Veterans Ceremony and he shared his experience during World War II with us. Mrs. Angie Brady says this is way to honor the community and World War II veterans so they invited all municipalities to Spring Lake and all of the Recreation and Parks personnel, Mr. Davis and Mayor Rey here for this event. She says all of these people have been very supportive in making this happen. We wanted to make a book about the Town that he loved so much filled with memories for the family to cherish. She says the book contains all of the pictures from the events that we all have of him. Mayor Rey said he would like to thank Mr. Meroski and Ms. Brady for putting this together for Mr. Pate's family. He says special people like Mr. Pate live on forever in the people he has touched and the lives of many people over the years.

~~A (copy of the report is hereby incorporated by reference and made a part of these minutes – see attachment three.)~~
A (copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

RDW

c. Over Hills Park Sewer Update --- Mr. Cooney and Mr. Brown

Mr. Cooney said that community has suffered several issues dealing with septic tank failure and this will help resolve that issue. He said this gets those house affected better service.

Mr. Brown from Cumberland County said this was brought to their attention from the Cumberland County Health Department about problems with septic system. He said he has been before this Board before and that was when he applied and received funding for USDA in April 2014 and he did service agreement with the Town in September of 2014. This project was advertised and a bid was opened in 2016 and Park Construction of NC, Inc. was awarded on September 2016. His said the notice to proceed was given in November 2016 and it would be completed in 365 days.

Under this service agreement Spring Lake has agreed to treat the sewer to include operation & maintenance at a cost of \$4.00 per thousand gallons that they will send every month to the meter and \$9.25 per tap and the County will be paying that to Town of Spring Lake on a monthly basis. The county will maintain ownership and Spring Lake will operate the system. Cumberland County will bill Over Hills sewer customers directly and Spring Lake will bill the County on a monthly basis based on the sewer flow. They notified the citizens of this process by sending them a letter back on July 22, 2016. He said they held a public meeting for the Town of Spring Lake on November 10, at the Family Resource Center. Mr. Brown says both lift stations have been cleared and two crews are currently working on site. As you see east or Manchester road is where we have a lift station located. He said he wants to thank the Board for their cooperation and support on this project. Mayor Rey asked when is this project set to be completed. Mr. Brown says around November of 2017. He said we are running ahead of schedule at this time. Alderman Christian asked if hooking to sewer will incur a cost to home owners. He said this is not like typical fee that PWC does to their customers; he said each property owner here will be paying a monthly availability fee to pay debt service part of the loan. The only cost to homeowner is the connecting that they are doing now. Alderman Dobbins asked has this affected the water pressure in the area. He said he received complaints this evening about water pressure. He said there was waterline repair that had to be made and gate was cut off and once they repaired it they did not turn the gate back on and that is what caused that pressure to be low. Once it was brought to contractor's attention it was corrected. He said the County does not own the water system because that is privately owned but they have been working very closely with them. Mr. O'Garra stated that PWC has increased their prices yearly so how would that affect the citizens. Mr. Brown says PWC has nothing to do with system at all; the privately owned utility. He says their rates are going to be driven by the Town rates back to them. He said if the Town incurs any additional costs then they will have additional cost as well. Mr. Davis said that he wants to commend the County for their tremendous work and he said the County has been doing monthly updates right here at the Town Hall on their progress and he wants to know if they are going to continue. Mr. Brown says yes they will. Mr. Davis said this will also give the citizens an opportunity to interact with question of their own about the progress of the project. He said on the websites they have a form set up for any comments or problems they may have. He said the area where this will be taking place is not incorporated within the Town limits of Spring Lake. The water distribution system is currently operated by the Wellons organization and is not connected to Spring Lake water distribution system. We just bulk water to them for use in their distribution system.

(A copy of the agenda memo is hereby incorporated by reference and made a
~~A copy of the report is hereby incorporated by reference and made a part of these minutes - see attachment four.~~
part of these minutes - see attachment three.) RLOW

c. Annual Report, Report Spring Lake Senior Enrichment Program Advisory Committee – Mr. Page

Mrs. Doris Snyder said that Mr. Page was not able to attend this meeting but the Advisory Committee they have are very dedicated to senior citizens of Spring Lake and have a lot of wonderful ideas. She said they have been besieged by illnesses and one was out for surgery. She says she talks to them daily and they will have a meeting on March 10, 2017 and they hopefully have a quorum again. The Mayor said we will look for Mr. Page report at a later date.

~~(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes - see attachment five.)~~
(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes - see attachment 4.)
RWL

d. Employee of the Year ---- Ms. Henegan

The first presentation is Employee of the year and they had already been selected for the employee of the quarter in previous times. The employee of year on the administrative side goes to Patricia Hickman. On the operation support side it was Dameon Johnson for employee of the year. Ms. Henegan said on public safety for police Officer Gerald Mc Geachy. On the program support side Scott Shearer selected as employee of the year. She says on public safety side for fire goes to Travis Walker.

~~(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes - see attachment six.)~~
(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes - see attachment 5.)
RWL

e. Fire Department Annual Update ---- Chief McLamb

Chief McLamb said he is presenting the Spring Lake Fire and Rescue Department Activities for 2016. He said under statistical review and it breaks it down in fire calls and their total calls for 2016 were 1622. He said this slide show all the different times they responded to Fort Bragg and Spout Springs and other locations. He said in the other category it shows where they have received mutual aid responses from other location such as Fort Bragg. The next slide is just a breakdown of their structural fire response they had 31 structure fires for the Town of Spring Lake and Manchester District. He said we were up about 115 calls in 2015 and that is about 1% of our total calls. He said we were up about 77 calls in Town and we were up about 7 calls in providing mutual aid to different agencies. He said the chart show different break downs of incidents in the month. He said the 1846 in total calls equivocated to the dollar saved dollar loss value responded in \$12 million dollars in property this year and our total loss was \$288,000 lost. He said the lost category is 2.4%. He said ant their total number saved is 97.6%. He said it did improve from 2015. He said 2015 dollar loss category only responded to 8 million dollars and the percent saved was 2.48% which is an increase from 2015. He said we receive a class two rating for doing such great work. He said there were decreases in public reached education event. He said they work a lot with school and the public on trying to prevent any future fires or other incidents. He discusses the community risk reduction such as site preview and annual inspection being done by fire department. Mayor Pro Tem Dobbins asked could you explain what good intent call on this report is. Chief McLamb said this a wide variety category in could be that they were dispatched and canceled in route or it could be dispatch and

found no incidents at the location they were dispatched to. Alderman Christian said that one of his neighbors Mr. Townsend passed away this past Sunday and his family wants to extend thanks to police department, EMS and Chief Mclamb for their professionalism and compassion both departments and EMS showed toward their family. He said your actions reflect really well on the Town.

(A copy of the agenda memo and Power Point presentation is hereby incorporated by reference and made a part of these minutes - see attachment seven.)
A copy of the report is hereby incorporated by reference and made a part of these minutes - see attachment seven.)
reference and made a part of these minutes - see attachment (e.) *RAL*

f. Police Department Annual Update---- Chief Kimble

Chief Kimble presented his statistical review for 2016 and indicated that these reports are the ones that they turn in and get reviewed by the FBI. He said overall we have 8% reduction in crime from 2016 versus 2015 which is good number and follows a nationwide trend throughout the region. He says the 16,000 calls for service was initiated by officers and that means they were out their stopping cars and talking to suspicious persons. He said that were getting involved and getting engaged and not sitting back in cars waiting for a call to come out. He said that when he reviewed the numbers that 70 percent was very impressive. He says in all of the murders he investigated the suspects have been identified and they have one warrant for someone in New York and they are negotiating with them to get suspect back here. He said the 71 driving while impaired is good number and it has been up from couple month ago. He said Officer Kenneth Span who had the 44 arrest for DWI an officer McGeachy came in second to him. He said his report is mainly based off of Part 1 crimes which are murder, rape, and robbery. He said the next section in this is property indexes are burglary, larceny and so on. He said in 2015 versus 2016 the murder charges went up. He says the rape charge reported last year was zero but he believe the reason we have some reported now is because the people of town feel more comfortable talking to police and getting help from them. The chart also shows the number of robbery and assault, burglary number it was down from 2015 by 30%. He said again he attributes that to the officer getting out and talking to people and patrolling the streets. He said the commercial burglary number they will work on more and he say if you have more business you have more burglary. He said there was drop in larceny, auto theft and arson. Chief Kimble said that Part II is those that are not that serious such simple assault, curfew, embezzlement, forgery and so on. He said the one that stands out the most is 413% in drug cases and that comes from officers going out to talking to people and getting tips about drug use. He said they are going out investigating more and finding more. The weapons violation number is huge also because they are finding out more while interacting with the people. Chief said emerging trends are sexual assault awareness and reporting they have one detective and she is assigned to the rape crisis team where every sexual assault in the county is brought to this team and they review it. The team reviews the case whether it happens in Spring Lake or Hope Mills. He says opioid abuse is huge problem and lead to other issue and he said the attorney general was down here last week talking about some of the things that is being done in Fayetteville. He says he has talked to management in Walgreens and seen some of the people moving around trying to get drugs by prescriptions. He said he thinks they have a good plan with local business about trying to stay on top of this issue. He said as you have more business opening up in Town you will have more crimes taking place. Alderman Christian tells the Chief Kimble the Neighborhood Improvement team has been a positive step forward for the Town. Chief Kimble says it has been very effective and he wants to make sure they have a balanced attack and getting the enforcement where needed and maintaining prevention from all of this. Mr.

Christian asked do you see any issue with homeless and he says they not really homeless but they call them walkers because they have somewhere to stay but they kind of wander around during the day. They try their best to identify them and we know who commit the crimes and he works closely with Salvation Army to get them the help they need. Chief Kimble says that they are about to open a men's shelter soon. Alderman Christian asked about is there any panhandling going on and he said not that much out in open but few doing covertly.

(a copy of the agenda memo and PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes - see attachment 7.) RIOW
~~A (copy of the report is hereby incorporated by reference and made a part of these minutes - see attachment eight.)~~

g. Manager's Update

Mr. Davis said he has been working very closely with Chief Kimble and moving forward on his integration into the Town. He says with him being the new Chief of Police we are coming up on his first 30 days here and this is his opportunity to get to know the Town and departments and their issues. He said in 60 days it will give him the opportunity to assess those observations in departments as far as manning, vehicle, and equipment and so on. This past week the Town received an award from United Way it is the Paul T. Hodul Award given to organizations that has 100-499 employees. It was awarded to Town of Spring Lake under 2016 Annual Campaign where we doubled our amount of giving that year. He says it was presented at the luncheon they attended on February 21, 2016. He said the town employees are the ones' s who have done a great job in giving to this organizations which does a lot for the local communities and families in need. He said we are in the final preparation for the Dr. Seuss Parade coming up on Saturday March 4, 2017 from about 9am -- 10am starting on Main Street and then it will end up at Recreation Center. He said we have been partnering with Cameo Events owner Kristy Sikes. He said we First Lady Kristin Cooper will be the Grand Marshall for this inaugural event. He said we are looking forward to hosting it here in Spring Lake. He said it really speaks well for the Town to be able to get not only the Governor here for our events but the First Lady as well. He said he hopes to make this Inaugural event take place every year. Also this week they are hosting an official grand opening for the Marriott Hotel here in Spring Lake. He said we had a soft opening back in December and they have had 100 percent occupancy for at least ten nights since that occurred.

Mr. Davis said after many years of faithful and dedicated service to the Town Mr. Byron Blumenfeld is retiring and it will be official April 1, 2017. He says the Board will get chance to say farewell at our last meeting in March. He says Tim Garner is stepping as the Acting Water Resource Director and he is working very closely with Byron now. Byron is still working closely with him and Butch on the budget for the coming year as well. He says we are lucky to have Tim Garner to fill in because he is well qualified for the job. He says has a lot of support from Tom Cooney and the rest of the department.

~~A (copy of the report is hereby incorporated by reference and made a part of these minutes - see attachment nine.)~~ RIOW

9. New Business

- a. Case No. 17-015, Consideration of Rogue Plantation, LLC; Request for a Zero Lot line Subdivision Review ; Spring Lake Subdivision Ordinances; Zoned: C(P); Total Acreage: 3.03+/-; Located at 1530 N Bragg Boulevard (NC HWY 87) – Ms. Jaime Melton and Mr. Cooney

Mr. Cooney said that Ms. Jaime Melton is there to go over details but basically this is sub- division of a parcel that used to be Mariner Bread Company and now it is Evolution Athletics and they are looking to expand on their property and would like to subdivide the lot to facilitate financing. Ms. Jaime Melton told the Board that the developer has proposed to subdivide from their remaining track the existing structures that meet the setbacks for C (P) zoning district for the front yard and both sides' yards. She said the rear yard that is proposed meets the requirement for a zero lot line subdivision with the external property lines. The developer is supported by Spring Lake water and sewer system. Ms. Melton said in the packet the Board was given there is a copy of the allocation sketch map and aerial map of the site and the zero lot line sub- division sketch. She said the County is hoping for the Board's approval of this zero lot line subdivision case.

Action: The Board made a motion to approve case 17-015.

Motion by: Alderman O'Garra

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo and the Cumberland County Case 17-015 Action ~~A (copy of this presentation is hereby incorporated by reference and made a part of these minutes - see attachment ten.)~~ memo and site plan is hereby incorporated by reference and made a part ^{ROW} of these minutes - see attachment 8.)

- b. Ordinance (2017) 1, Amending Division 2, Section 127, Recreation Advisory Committee – Mr. Jones

Mr. Jones says he is requesting you delete the Recreation Advisory Committee from the Town Ordinance, Division 2, Section 127 and approve it to operate in the same manner as all of the other Board appointed advisory committees.

Mr. Jones states that all the contents from the Town Ordinance Division 2, Section 127 have been added in the By Laws format except a few changes. Section 127 (b) organizations reads the recreation advisory committee shall be composed of nine members, six from the town and three from Manchester Township. The new proposed By-Laws read the membership of the Advisory Committee shall be composed of nine members; all nine must live inside the Town limits and/or the Municipal Influence Area of Spring Lake. Section 127 (c) elections read the Recreation Advisory Committee shall annually elect a chairperson and a vice-chairperson from its members. The Director of Recreation shall serve as the secretary and shall attend all meetings of the committee. The new proposed By-Laws read Officers of the Advisory Commission shall be elected annually and shall consist of the following: Chair, Vice-Chair, and Secretary. The Recreation and Parks Director or designee shall attend all meetings of the committee but shall not be a member thereof.

Mr. Jones also requested that the Board approve the Recreation Advisory Committee By- Laws as well.

Action: The Board made a motion to approve Ordinance (2017) 1 to amend Division 2, Section 127 and include approval of the change Recreation Advisory Committee By- Laws.

Motion by: Alderman Christian
Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

A copy of the agenda memo and Ordinance (2017) 1
A (copy of this ordinance is hereby incorporated by reference and made a part of these minutes – see attachment eleven)
DOW 9
DOW

c. Appointment, Senior Enrichment Program Advisory Committee--- Mr. Davis

Mr. Davis said they are requesting that the Board approve Mr. Edward Pridgen to be appointed to the Senior Enrichment Program Advisory Committee for a three year term that will expire on February 28, 2020.

Action: The Board approves a motion to approve Edward Pridgen to Senior Enrichment Program Advisory Committee to expire February 28, 2021.

Motion by: Alderman Christian
Second by: Mayor Pro Tem Dobbins

Vote: Unanimous

agenda memo and application
A (copy of the report is hereby incorporated by reference and made a part of these minutes – see attachment twelve)
10
DOW

d. Board to Ratify Community Appearance Commission Vote on Members --- Mr. Davis

Mr. Davis said he wants to provide the Board with the opportunity to ratify a vote by the Community Appearance Commission. At their last meeting they discussed removing Ms. Torrie Charles and Ms. Dedra Parker from their committee. He says Ms. Charles has not attended any meeting since being appointed and past year and Mrs. Parker has not attended the last three meetings.

Action: The Board approved a motion to remove Ms. Torrie Charles and Ms. Dedra Parker from the

Community Advisory Appearance Commission.

Motion by: Alderman O'Garra
Second by: Alderman Christian

Vote: Unanimous

A (copy of the ^{agenda memo} ~~report~~ is hereby incorporated by reference and made a part of these minutes – see attachment ¹¹ ~~thirteen~~.)
ROW

e. Board to Consider Appointing Town Historian ---- Mayor Rey

Mayor Rey said he had the opportunity to meet with Mrs. Jami McLaughlin who has worked with Mr. Pate who was our previous historian. He said she has worked on prior projects with Mr. Pate. He says because this is such an important position he feels we need to appoint the right person. He said we need to make sure it is someone that not only has the best interest of Spring Lake at heart but has the connections to our Town history. Mrs. McLaughlin has agreed to serve as the Town Historian if approved by the Board.

Action: The Board approved a motion to appoint Mrs. Jami McLaughlin as the Town Historian for the Town of Spring Lake.

Motion by: Alderman Christian
Second by: Alderman O'Garra

Vote: Unanimous

Alderman Christian said he completely agrees with the Mayor on his choice of picking her for this position. He said she has some big shoes to fill but he is confident she can do it.

A (copy of the ^{agenda memo} ~~report~~ is hereby incorporated by reference and made a part of these minutes – see attachment ¹² ~~fourteen~~.)
ROW

f. Dr. Seuss Parade Update ---- Mr. Davis

Mr. Davis said he would like to provide the Board with an overview of recommended Town financial support for the Dr. Seuss Parade. He said Mr. Watson is going to go more into more detail about this but essentially the Town is asking to the Board to allow them to provide \$2,495.00 for this event in turn for the support services that they will provide. He says with the high potential of getting reimbursed a \$1000.00 of that back. He says this will offset some of the Town's cost for this event. Mr. Watson is going to explain where we can get the money from the budget to pay for this event. Mr. Watson says he identified two

locations in the budget where he can move funds around to pay for this event. He said he can move money from Water and Sewer Treatment Plant Motor Fuel Budget or move it from the Revenue Billing Fuel Budget. He said the reason he has money in these areas is because last year when he did budget he based the fuel cost off of that year price which was higher than this year for fuel cost. He says we can move the money form either one.

Action: The Board approved a motion to move the \$2500.00 money form Water and Sewer Fund to Government Fund to pay for the Dr. Seuss Parade and Family Fun Day.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

agenda memo and Budget Amendment
A (copy of the ~~report~~ is hereby incorporated by reference and made a part of these minutes – see ~~fifteen~~)

13
R0W

10. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 8:12 p.m.

Motion: Alderman Christian

Second by: Alderman O' Garra

Vote: Unanimous



Janet Smith
Janet Smith
Administrative Assistant

ATTEST:

Chris V. Rey
Chris V. Rey
Mayor