

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

April 24, 2017

MINUTES

7:03 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris Rey presiding.

Board Members Present: Alderman Christian
Alderwoman Densie Lucas
Alderman James O'Garra
Alderwoman Fredricka Sutherland

Mayor Pro Tem Dobbins was absent.

Others Present:

Tad Davis, Town Manager
J.C. Combs, Assistant Recreation Director
Tim Garner, Interim Director of Water Resources
Charles Kimble, Police Chief
Jason Williams, Assistant Fire Chief

Tony Buzzard, Town Attorney
Tom Cooney, Public Works Director
Rosa Henegan, Human Resource Officer
Claiburn Watson, Finance Director
Rhonda Webb, Town Clerk

2. Invocation

Alderman O'Garra gave the invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

5. Approval of Agenda

The Board approved the agenda.

Action: The Board approved a motion to approve the amended agenda.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

- a. Minutes of the April 10, 2017 Special Meeting
- b. Minutes of the April 10, 2017 Regular Meeting
- c. Proclamation, National Day of Prayer 2017
- d. Proclamation, Building Safety Month 2017

e. Proclamation, National Military Appreciation Month 2017

Action: The Board approved a motion to approve the consent items: Minutes of April 10, 2017 Special Meeting, Minutes of the April 10, 2017 Regular Meeting and Proclamation, National Day of Prayer 2017, Proclamation, Building Safety Month 2017 and Proclamation, National Military Appreciation Month 2017

Motion by: Alderwoman Sutherland

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the Proclamations is hereby incorporated by reference and made a part of these minutes – see attachment two through four.)

7. Public Forum

No one spoke at the Public Forum.

8. Presentations

a. Employee of the Quarter

Mayor Rey, Mr. Davis and Ms. Henegan presented certificates to the employees who were named Employee of the Quarter for the First Quarter. They were:

Robyn Stringfield – Administrative Support

Tony Porter – Operation Support

Jennifer Combs – Program Service Support

Detective Wilkerson – Public Safety, Police

Kimberly Hall – Public Safety, Fire

b. Quarterly Finance Update

Mr. Watson provided the Board of Aldermen with an overview of the Financial Comparison Analysis for each Fund and stated we are right on track for expenses and revenues and some Funds that appear to be lagging in an area will show a closer gap as the Fiscal Year progresses. However, the Town's revenues are higher than its expenses and that is what we want to see. Mr. Watson reviewed the Quarterly Investment Report, the Summary P-Card Use by Month Report and the Summary BB&T Card Use by Month Report.

(A copy of the Quarterly Finance Update PowerPoint is hereby incorporated by reference and made a part of these minutes – see attachment five.)

c. Manager's Update

Mr. Davis reported the following:

- Tomorrow, April 25, 2017, from 11:30 a.m. until noon, we are organizing a small reception at the Senior Center to celebrate the Center's designation as a Senior Center of Excellence.
- Chief Kimble was appointed to The North Carolina Sentencing and Policy Advisory Commission; this speaks highly of Chief Kimble and his qualifications to serve on a State level Commission.
- Saturday, April 29, 2017, from 9 a.m. until noon is our Earth Day/Spring Litter Sweep and Household Hazardous Waste Drop Off.
- FEMA reimbursement update: We have submitted our reimbursement requests and expect to begin receiving some of the reimbursements soon. Mr. Cooney will provide an update at the next meeting.
- Saturday, April 29, 2017 beginning at 10 a.m., Chief Kimble will be put on the roof of Walmart and not allowed to come down until he raises \$1,000 for the North Carolina Special Olympics.

Alderwoman Sutherland asked Mr. Davis to check into robo calls to get information out about Town events.

9. New Business

a. Ordinance (2017) 2, Demolition 116 Rainbow Court

Mr. Porter stated he has exhausted all attempts to abate this without success and requested the Board approve his request to demolish the structure located at 116 Rainbow Court.

Action: The Board approved a motion to approve Ordinance (2017) 2 to demolish 116 Rainbow Court.

Motion by: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Ordinance (2017) 2 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

b. Resolution (2017) 5, iPad Upgrade for Elected Officials

Mr. Davis recommended the Board approve allocating funds to update the Board's iPads. He stated we are focusing on funds that may be available when we close out this Fiscal Year but if the funds are not available this year, he will allocate funds in the 2017-2018 Budget.

Action: The Board approved a motion to approve the Resolution (2017) 5 to upgrade iPads.

Motion by: Alderwoman Sutherland

Second by: Alderman O'Garra

Vote: Unanimous

(A copy of the agenda memo and Resolution (2017) 5 is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

10. Adjournment.

Action: There being no further business to come before the Board, the meeting was adjourned at 7:50 p.m.

Motion: Alderman Christian

Second by: Alderman O'Garra

Vote: Unanimous



Rhonda D. Webb
Rhonda D. Webb, MMC, NCCMC
Town Clerk

ATTEST:


Chris V. Rey
Mayor