

Town of Spring Lake
Board of Aldermen Special Meeting
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

April 10, 2017

MINUTES

5:31 p.m.

The Spring Lake Board of Aldermen held a special meeting in the Grady Howard Conference Room of the Municipal Complex with Mayor Chris V. Rey presiding.

Board Members Present:

Mayor Pro Tem Larry Dobbins
Alderman James Christian (arrived at 5:31 p.m.)
Alderwoman Densie Lucas (arrived at 6:08 p.m.)
Alderman James O'Garra
Alderwoman Fredricka Sutherland (arrived at 5:46)

Others Present:

Tad Davis, Town Manager	Tom Cooney, Director of Public Works
Tim Garner, Interim Water Resources Director	Rosa Henegan, Human Resource Officer
Sam Jones, Recreation Director	Charles Kimble, Police Chief
T.J. McLamb, Fire Chief	Claiburn Watson, Finance Director
Rhonda Webb, Town Clerk	

1. Call Meeting to Order

Mayor Rey called the meeting to order.

(A copy of the special meeting notice is hereby incorporated by reference and made a part of these minutes – see attachment one.)

2. Invocation

Alderman O'Garra gave the invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Business

a. Budget Development Overview

b. Revenue Projections

Mr. Davis opened the meeting with an explanation of what to anticipate from this meeting. Mr. Watson provided the Board with information on the Hurricane Matthew reimbursements. He gave the Board an informational sheet showing the property tax value comparison for real property, personal property and public service companies and motor vehicles taxes. He stated the projected 2017-2018 Fiscal Year's total is expected to be slightly lower than previous years due to the revaluation. He also expects projected revenues from other revenue streams to increase slightly. He stated he expects a 3% growth projection for the upcoming year in Sales Tax, a 2.5% growth projection for Water and Sewer Fund Revenues, a 2% growth projection for the Stormwater Fund Revenues and a .50% growth projection for the Sanitation Fund Revenues.

Alderman O'Garra asked Mr. Cooney to provide a cost estimate for the Town to provide sanitation services again.

Mr. Davis stated our goal is to understand what our revenues will be and adjust our expenditures accordingly while leaving a buffer to cover unexpected expenditures.

(A copy of the PowerPoint presentation is hereby incorporated by reference and made a part of these minutes – see attachment two.)

(A copy of the Revenue Projections Informational Sheet is hereby incorporated by reference and made a part of these minutes – see attachment three.)

c. Department Head Priorities

Fire Department:

1. New Skid for the “Brush Truck” (\$8,600)
(Mr. Davis stated we are expecting to obtain the deed for the Mutzberg Property and this truck will help should they need to get into this 90-acre tract of land for fire suppression.)
2. Pick Up Truck (\$39,479)
3. Equipment Needed to Obtain Water-Rescue Certification (\$34,307)
4. Radio Upgrades (\$373,000 for both Fire and Police)

Police Department:

1. 2 Marked SUVs (\$69,265 for both)
2. Bathroom Upgrades (Men’s/Woman’s) (\$9,500)
3. Third Party Grant Vendor (\$10,000)
4. Radio Upgrades (\$373,000 for both Fire and Police)

Parks and Recreation:

1. Additional Funding – PARTF Grant (tennis courts) (\$63,250)
2. Ford Truck F250 (\$18,500)
3. Gym Floor Scrubber (\$7,500)
4. Funding for Master Plan (\$10,000)
5. Game Room Upgrade (\$5,000)

Senior Enrichment:

1. 7 Computers/Monitors (\$5,873.93)
2. Cybex Treadmill (Commercial) (\$4,000)
3. Refrigerator (\$990)

Public Works:

1. Engineering Scanner/Plotter (Unknown \$ amount but approximately \$20,000)
(Alderwoman Sutherland requested that the restrooms at the shop be considered for upgrade)

Water Operations: (dollar amounts not provided for these items)

1. 2 Replacement Trucks
2. Valve Installation
3. Water Line (Asbestos Cement) Replacement
4. Backhoe for Line Repair
5. Smoke Testing Machine – Sanitary Sewer

WWTP: (dollar amounts not provided for these items)

1. Aerator
2. Lime Slurry Pump
3. Lawn Mower
4. Aeration Basin Clean Out

Stormwater: (dollar amounts not provided for these items)

1. Replacement of Lines
2. Vac/Jetter Truck
3. Street Sweeper

Streets/Sanitation: (dollar amounts not provided for these items)

1. Mowing Tractor
2. Vibratory Roller
3. Replace 2 Trucks, F250s
4. Software Upgrade to Track Repairs, Expenses, Etc.

Finance/Revenue

1. Financial Management Software (\$108,580 but of that, approximately \$69,187 would be General Fund related)
2. Additional Touch Read Meters (\$335,000 for everything but we will not do all of them at one time)

d. Mayor/Board Member Priorities

Due to time constraints, this item was not discussed.

5. Adjournment

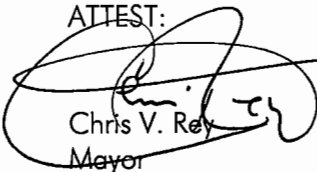
Action: There being no further business to come before the Board, the meeting was adjourned at 8:34 p.m.

Motion: Alderman Christian

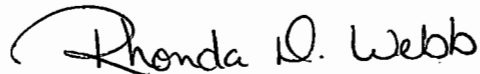
Second by: Alderman O'Garra

Vote: Unanimous

ATTEST:


Chris V. Ray
Mayor




Rhonda D. Webb, MMC, NCCMC
Town Clerk