

Town of Spring Lake
Regular Meeting of the Board of Aldermen
Municipal Building
300 Ruth Street
Spring Lake, NC 28390

November 24, 2014

MINUTES

7 p.m.

The Spring Lake Board of Aldermen held a regular scheduled meeting in the Grady Howard Conference Room of the Spring Lake Municipal Building with Mayor Chris V. Rey presiding.

Board Members Present: Mayor Pro Tem James O'Garra
Alderman James Christian
Alderwoman Densie Lucas
Alderwoman Fredricka Sutherland

Alderman Richard Higgins was absent.

Others Present:

Ken Metcalf, Town Manager	Tony Buzzard, Town Attorney
Byron Blumenfeld, Water Resource Manager	Rosa Henegan, Human Resources Director
Paul Hoover, Public Works Director	John Kleinert, Maintenance Director
Troy McDuffie, Police Chief	T.J. McLamb, Fire Chief
Tina West, Interim Finance Director	Gail Elder-White, Recreation Director
Rhonda Webb, Town Clerk	

2. Invocation

Mayor Pro Tem O'Garra gave a non-sectarian invocation.

3. Pledge of Allegiance

Mayor Rey led the meeting in the pledge of allegiance.

4. Additions or Deletions to Agenda

The board added a presentation to the agenda.

5. Approval of Agenda

The Board approved the agenda as amended.

Action: The Board approved a motion to approve the agenda as amended.

Motion by: Alderwoman Sutherland

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda is hereby incorporated by reference and made a part of these minutes – see attachment one.)

6. Approval of Consent Items

The Board approved the consent items:

a. Minutes of the November 10, 2014 Regular Meeting

Action: The Board approved a motion to approve the consent items.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderwoman Lucas

Vote: Unanimous

7. Public Forum

No one spoke at the Public Forum.

8. Public Hearing

a. Case P14-50: Initial Zoning of 2.53 +/- Acres to M(P) Planned Industrial or to a More Restrictive Zoning District, Located at 508 and 516 W. Manchester Road, Owned by Hershel L. and Eleanor F. Boyd

This item was tabled to the next meeting because the required public notices were not published.

Action: The Board approved a motion to table the Public Hearing.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment two.)

9. Presentation

a. Amphitheater

Mr. Rick Kozuback provided the Board with an overview and history of the International Coliseums Company and showed them pictures of some of the event centers they have constructed. He stated they are working on a preliminary cost analysis for the amphitheater in Spring Lake and estimates it to cost approximately \$10M. He stated this is a private sector development and financing project. He stated the concept of combining commercial, retail, hospitality and entertainment works. Should the amphitheater be constructed, they will look for a long term lease arrangement with the municipality that would allow the facility to operate over a low cost structure. They propose to purchase the existing public works facility property which would provide ample parking spaces for the facility. The Town would be required to create a special authority taxing district or entertainment district which would include the Jordan Group development. Further details given are provided in the attached PowerPoint.

The Board's consensus was to continue to move forward with more information and a workshop in the future.

(A copy of the PowerPoint Presentation is hereby incorporated by reference and made a part of these minutes – see attachment three.)

10. New Business

a. AFG Grant, Fire Department

Chief McLamb requested permission to apply for the AFG Grant. If received, the grant funds would be used to replace their 2004 air packs. The total grant is for \$246,142. There is a 5% match that the Town would have to provide which would be \$12,309. He proposes to request a fund balance appropriation is awarded the grant. It was determined that the award will be announced in late 2015 and the Fire Department could put this in next year's budget.

Action: The Board approved a motion to approve the request to apply for the 2014 AFG Grant.

Motion by: Alderwoman Sutherland

Second by: Alderman Christian

Vote: Unanimous

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment four.)

b. Discussion, Employee Bonus and Budget Amendment 2015.10 a-e, Employee Bonus

Ms. West advised in past years the Board has authorized a one-time bonus for employees. She proposed to take the remaining proceeds from the first installment payment from the sale of the Industrial Park property and use it to give employees a one-time bonus this year. She proposes to give all full time employees and the Board of Aldermen a \$500 bonus and part-time employees would receive a \$100 bonus. This bonus is in addition to the approved longevity bonus that employees receive each year. She asked the Board to authorize the one-time bonus and approve Budget Amendment 2015.10 a-e for the one-time bonus.

Alderwoman Sutherland stated she would like to see a little bit more for the part time employees. Ms. West advised we were already slightly over the \$150,000 mark and an increase of \$50 to part time personnel will take us \$4,000 over.

Action: A motion to approve Budget Amendment 2015.10 a-e was made.

Motion by: Mayor Pro Tem O'Garra

Second by: Alderwoman Sutherland

Action: A substitute motion was made by Alderwoman Sutherland to approve Budget Amendment 2015.10 a-e with \$500 for full time and \$150 for part time employees was made.

Ms. West was asked to figure out how much more it would cost to give the extra \$50 to the part time employees and report back before the end of the meeting.

Ms. West advised that the bonus amount would have to include FICA, retirement and any fringe benefits in the gross amount so that the net amount to the employees would be \$150. It is not as easy as just multiplying the extra \$50 per person by the number of people. She advised the amount proposed was built around the money that was left from the Industrial Park property sale.

Ms. West reported back that the additional amount for part time employees would equate to \$1,943. She stated with the original proposal we were already slightly over the money that we had allotted. This additional increase will take us approximately \$4,000 over the allotted mark. She stated that they feel comfortable that they can find this amount in the budget by year's end. She clarified that out of the original \$150,000 payment, we expended \$5,000 to the Spring Lake Chamber of Commerce and \$75,000 for the purchase of police vehicles which left \$70,000. Alderman Christian stated that he believes it to be prudent to stick with the original \$100 for part time employees and requested that the Board entertain the original motion which Mayor Pro Tem O'Garra agreed to.

Action: The Board approved the original motion to approve Budget Amendment 2015.10 a-e.

Vote: 4-1	Yes	No
	Mayor Pro Tem O'Garra	Alderwoman Sutherland
	Alderman Christian	
	Alderwoman Lucas	

(A copy of the agenda memo and Budget Amendment 2015.10 a-e is hereby incorporated by reference and made a part of these minutes – see attachment five.)

c. Budget Amendment 2015.11, Recreation Department

Ms. West presented Budget Amendment 2015.11 to budget revenues received from the Florence Rogers Trust Grant and the General Purpose Grant.

Action: The Board approved a motion to approve Budget Amendment 2015.11.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and Budget Amendment 2015.11 is hereby incorporated by reference and made a part of these minutes – see attachment six.)

d. Application for Appointment, Stormwater Advisory Committee

Ms. Webb advised the Board that Steve Starnes had expressed an interest in serving on the Stormwater Advisory Committee and stated if the Board appoints him to the Committee he will serve a two-year term which will expire November 30, 2016.

Action: The Board approved a motion to appoint Steve Starnes to the Stormwater Advisory Committee.

Motion by: Alderman Christian

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

(A copy of the agenda memo and application from Mr. Starnes is hereby incorporated by reference and made a part of these minutes – see attachment seven.)

e. Certificate of Sufficiency, Miller Property

Ms. Webb reported the petition for annexation from Mr. Miller is signed by all owners of the property and is therefore sufficient. She requested the Board accept the Certificate of Sufficiency.

Action: The Board approved a motion to accept the Certificate of Sufficiency.

Motion by: Alderman Christian

Second by: Alderwoman Lucas

Vote: Unanimous

(A copy of the agenda memo and Certificate of Sufficiency is hereby incorporated by reference and made a part of these minutes – see attachment eight.)

f. Board to Schedule Budget Retreat

Mayor Rey requested the Board set a date for the budget retreat. After discussion and coordinating their calendars, the Board determined the budget retreat date to be January 13, 2015 from 9 a.m. until 2 p.m.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment nine.)

g. Special Announcement, Spring Lake Smartphone App

Mayor Rey announced we will be launching the Spring Lake App next Tuesday right after the Tree Lighting Ceremony. Citizens will be able to pay their water bill, check the bus schedule, read the current newsletter, check out recreation information and keep current on Town events. Folks will also be able to report things in Town like water leaks or lights out, etc. Alderwoman Sutherland inquired who will be

monitoring the request for services and Mr. Metcalf advised Carrie DeGarmo will be the person monitoring the information and assured the response time will be quick.

(A copy of the agenda memo is hereby incorporated by reference and made a part of these minutes – see attachment ten.)

10. Closed Session G.S. 143-318.11(a)(4) – Economic Development

Action: The Board approved a motion to go into closed session pursuant to G.S. 143-318.11(a)(4) – Economic Development.

Motion by: Alderwoman Lucas

Second by: Alderman Christian

Vote: Unanimous

Mayor Rey invited Mr. Hunt and Mr. Hoover into the Closed Session.

Action: The Board approved a motion to go back into open session at 8:35 p.m.

Motion by: Alderman Christian

Second by: Mayor Pro Tem O'Garra

Vote: Unanimous

Mayor Pro Tem O'Garra stated we will have additional funds from the debt service that will fall off in 2015 and 2016. He stated he would like to have a pay increase discussion on the next agenda. He expressed concern about hiring people only to train them for another municipality. Mayor Rey clarified that Mayor Pro Tem O'Garra is referring to the final payment from the sale of property in the Industrial Park. Alderwoman Sutherland requested figures concerning future years impact of making this decision.

12. Adjournment.


Action: There being no further business to come before the Board, the meeting was adjourned at 8:57 p.m.

Motion: Mayor Pro Tem O'Garra

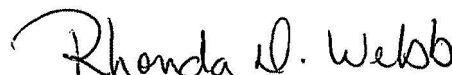
Second by: Alderwoman Lucas

Vote: Unanimous

ATTEST:


Chris V. Rey
Mayor




Rhonda D. Webb, MMC, NCCMC
Town Clerk